

LAWRENCE COUNTY
PERSONNEL REQUEST FORM

EMPLOYEE NAME: Melody A. Nelson

EMPLOYEE CONTACT NUMBER: 605-641-3209

CHECK ONE: New Hire Step Raise Classification Change Cell Phone per diem x

RESIDENT OF LAWRENCE COUNTY: YES NO
If no, indicate City/County of residence _____

NEPOTISM WITHIN OFFICE: YES NO

EMPLOYEE MANUAL WAIVER NEEDED: YES NO

DEPARTMENT: Auditor

POSITION: Chief Deputy Cell Phone per diem \$50.00 per month

GRADE N/A 1 2 3

BASE PAY N/A \$

EMPLOYEE CLASSIFICATION:

- Full-Time (40)
- Three-Quarter Time (30-39)
- Half-Time (20-29)
- Part-Time (under 20)

And

- Permanent
- Seasonal
- Temporary
- Reserve
- Fill-In

EMPLOYEE EFFECTIVE DATE OF HIRE / CHANGE: 1-1-2023

TRAINING HOURS: YES NO How Many? Rate: \$

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE PRIOR TO COMMISSIONERS MEETING.

Department Head Signature

Date

4-1-95.

LAWRENCE COUNTY
PERSONNEL REQUEST FORM

EMPLOYEE NAME: Debbie A. Sargent

EMPLOYEE CONTACT NUMBER: 605-591-9898

CHECK ONE: New Hire Step Raise Classification Change Cell Phone per Diem

RESIDENT OF LAWRENCE COUNTY: YES NO
If no, indicate City/County of residence _____

NEPOTISM WITHIN OFFICE: YES NO

EMPLOYEE MANUAL WAIVER NEEDED: YES NO

DEPARTMENT: Auditor

POSITION: First Deputy Cell phone per diem \$50.00 per month

GRADE 1 2 3

BASE PAY \$ 27.86

EMPLOYEE CLASSIFICATION:

- Full-Time (40)
- Three-Quarter Time (30-39)
- Half-Time (20-29)
- Part-Time (under 20)

And

- Permanent
- Seasonal
- Temporary
- Reserve
- Fill-In

EMPLOYEE EFFECTIVE DATE OF HIRE / CHANGE: 1-1-2023

TRAINING HOURS: YES NO How Many? Rate: \$

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE PRIOR TO COMMISSIONERS MEETING.

Brenda McAnan
Department Head Signature

12-21-22
Date

10-1-2000

LAWRENCE COUNTY
PERSONNEL REQUEST FORM

EMPLOYEE NAME: Robin A. Lucero

EMPLOYEE CONTACT NUMBER: 605-580-0172

CHECK ONE: New Hire Step Raise Classification Change

RESIDENT OF LAWRENCE COUNTY: YES NO
If no, indicate City/County of residence _____

NEPOTISM WITHIN OFFICE: YES NO

EMPLOYEE MANUAL WAIVER NEEDED: YES NO

DEPARTMENT: Auditor

POSITION: CE 4

GRADE 1 2 3

BASE PAY \$ 24.72

EMPLOYEE CLASSIFICATION:

- Full-Time (40)
- Three-Quarter Time (30-39)
- Half-Time (20-29)
- Part-Time (under 20)

And

- Permanent
- Seasonal
- Temporary
- Reserve
- Fill-In

EMPLOYEE EFFECTIVE DATE OF HIRE / CHANGE: 1-1-2023

TRAINING HOURS: YES NO How Many? Rate: \$

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE PRIOR TO COMMISSIONERS MEETING.

Brenda M. Anderson
Department Head Signature

12-21-22
Date

3-12-2008

LAWRENCE COUNTY
PERSONNEL REQUEST FORM

EMPLOYEE NAME: Krystal L. Stulken

EMPLOYEE CONTACT NUMBER: 605-580-0141

CHECK ONE: New Hire Step Raise Classification Change

RESIDENT OF LAWRENCE COUNTY: YES NO
If no, indicate City/County of residence _____

NEPOTISM WITHIN OFFICE: YES NO

EMPLOYEE MANUAL WAIVER NEEDED: YES NO

DEPARTMENT: Auditor

POSITION: CE 2

GRADE 1 2 3

BASE PAY \$ 21.53

EMPLOYEE CLASSIFICATION:

- Full-Time (40)
- Three-Quarter Time (30-39)
- Half-Time (20-29)
- Part-Time (under 20)

And

- Permanent
- Seasonal
- Temporary
- Reserve
- Fill-In

EMPLOYEE EFFECTIVE DATE OF HIRE / CHANGE: 1-1-2023

TRAINING HOURS: YES NO How Many? Rate: \$

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE PRIOR TO
COMMISSIONERS MEETING

Brian D. McLaughlin
Department Head Signature

12-21-22
Date

3-9-2016

LAWRENCE COUNTY
PERSONNEL REQUEST FORM

EMPLOYEE NAME: Kimberly R. Atkins

EMPLOYEE CONTACT NUMBER: 307-277-5189

CHECK ONE: New Hire Step Raise Classification Change

RESIDENT OF LAWRENCE COUNTY: YES NO
If no, indicate City/County of residence _____

NEPOTISM WITHIN OFFICE: YES NO

EMPLOYEE MANUAL WAIVER NEEDED: YES NO

DEPARTMENT: Auditor

POSITION: CE 2

GRADE 1 2 3

BASE PAY \$ 21.53

EMPLOYEE CLASSIFICATION:

Full-Time (40)

Three-Quarter Time (30-39)

Half-Time (20-29)

Part-Time (under 20)

And

Permanent

Seasonal

Temporary

Reserve

Fill-In

EMPLOYEE EFFECTIVE DATE OF HIRE / CHANGE: 1-1-2023

TRAINING HOURS: YES NO How Many? Rate: \$

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE PRIOR TO
COMMISSIONERS MEETING.

Brenda McClure
Department Head Signature

12-21-22
Date

10-30-2017