



# Lawrence County Sheriff's Office

BRIAN C. DEAN, Sheriff

## Travel Request

TO: LAWRENCE COUNTY COMMISSIONERS

LIST ALL PERSONNEL MAKING REQUESTS FOR TRAVEL:

Megan Merwin

PLACE OF MEETING OR PROPOSED DESTINATION:

Lewistown, MT

DATES OF SCHEDULED MEETING PER PREPARED PROGRAM:

March 7-11, 2022

*(Attach copy, if available, to this request)*

DATE TRAVEL TO BEGIN

March 6

DATE TRAVEL TO END

March 12

PROPOSED METHOD OF TRANSPORTATION:

vehicle

Estimated cost of Transportation-----					\$	\$120
Meals per person	\$76	Total Days	6	Total Cost---	\$	\$456
Lodging per day	\$149	Total Days	6	Total Cost---	\$	\$894
Registration -----					\$	\$525
Estimated Miscellaneous (Car Rental) -----					\$	\$0
Less State/Federal Agency or sponsoring group contribution-----					\$	

TOTAL ESTIMATED COST OF TRIP -----

\$1,995

DATE: 1/28/22

SIGNED: M. Merwin  
LCSO EMPLOYEE

Fund or Budget from which expense is to be paid:

Sheriff Travel  
*(This line to be denoted by LCSO Supervisor)*

DATE: 1-31-22

SIGNED: Robert D. Johnson  
LCSO SUPERVISOR

PERMISSION HEREBY GRANTED - REJECTED BY LAWRENCE COUNTY BOARD OF COMMISSIONERS>

DATE: \_\_\_\_\_

SIGNED: \_\_\_\_\_  
CHAIRMAN OF THE BOARD

See breakdown per person on next sheet.

