



Lawrence County Sheriff's Office

BRIAN C. DEAN, Sheriff

Travel Request

T0: LAWRENCE COUNTY COMMISSIONERS

LIST ALL PERSONNEL MAKING REQUESTS FOR TRAVEL:

Matthew McCroden

PLACE OF MEETING OR PROPOSED DESTINATION:

Jamestown North Dakota

DATES OF SCHEDULED MEETING PER PREPARED PROGRAM:

October 24-26, 2021

(Attach copy, if available, to this request)

DATE TRAVEL TO BEGIN

10-24-21

DATE TRAVEL TO END

10-26-21

PROPOSED METHOD OF TRANSPORTATION:

Patrol Vehicle

Estimated cost of Transportation-----					\$	\$0
Meals per person \$112		Total Days	3	Total Cost----	\$	\$112
Lodging per day	\$100	Total Days	2	Total Cost----	\$	\$200
Registration -----					\$	\$385
Estimated Miscellaneous (Car Rental) -----					\$	\$0
Less State/Federal Agency or sponsoring group contribution-----					\$	

TOTAL ESTIMATED COST OF TRIP -----

\$ 697

DATE:

9-16-21

SIGNED:

Matthew McCroden
LCSO EMPLOYEE

Fund or Budget from which expense is to be paid:

42700-211 SHERIFF TRAVEL
(This line to be denoted by LCSO Supervisor)

DATE:

09/15/21

SIGNED:

[Signature]
LCSO SUPERVISOR

PERMISSION HEREBY GRANTED - REJECTED BY LAWRENCE COUNTY BOARD OF COMMISSIONERS>

DATE:

SIGNED:

CHAIRMAN OF THE BOARD

See breakdown per person on next sheet.

