



Lawrence County Sheriff's Office
BRIAN C. DEAN, Sheriff

Travel Request

T0: LAWRENCE COUNTY COMMISSIONERS

LIST ALL PERSONNEL MAKING REQUESTS FOR TRAVEL:

Jacob Capp, Stephen Muller

PLACE OF MEETING OR PROPOSED DESTINATION:

Kansas City, Missouri

DATES OF SCHEDULED MEETING PER PREPARED PROGRAM:

March 1-5, 2021

(Attach copy, if available, to this request)

DATE TRAVEL TO BEGIN

February
28th

DATE TRAVEL TO END

March 6th

PROPOSED METHOD OF TRANSPORTATION:

Drive

Estimated cost of Transportation-----					\$	\$300
Meals per person	\$56	Total Days	6	Total Cost----	\$	\$332
Lodging per day	\$100	Total Days	5	Total Cost----	\$	\$500
Registration -----					\$	\$495
Estimated Miscellaneous (Car Rental) -----					\$	
Less State/Federal Agency or sponsoring group contribution-----					\$	

TOTAL ESTIMATED COST OF TRIP -----

\$ 1,627

DATE: 12/28/2020

SIGNED:

Jacob Capp
LCSO EMPLOYEE

Fund or Budget from which expense is to be paid: _____

(This line to be denoted by LCSO Supervisor)

DATE: 12/28/2020

SIGNED:

[Signature]
LCSO SUPERVISOR

PERMISSION HEREBY **GRANTED - REJECTED** BY LAWRENCE COUNTY BOARD OF COMMISSIONERS>

DATE: _____

SIGNED: _____

CHAIRMAN OF THE BOARD

See breakdown per person on next sheet.





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Stephen Muller, Jacob Capp

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Less State/Federal Agency or sponsoring group contribution-----					\$	

TOTAL ESTIMATED COST OF TRIP -----

\$1,627

DATE: 12-28-20

SIGNED: *Steph Muller*
LCSO EMPLOYEE

Fund or Budget from which expense is to be paid: _____

(This line to be denoted by LCSO Supervisor)

DATE: 12-28-20

SIGNED: *Gabe D Johnson*
LCSO SUPERVISOR

PERMISSION HEREBY **GRANTED - REJECTED** BY LAWRENCE COUNTY BOARD OF COMMISSIONERS>

DATE: _____

SIGNED: _____
CHAIRMAN OF THE BOARD

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