

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**January 16, 2008**

The regular monthly meeting of the Lawrence County Airport Board was called to order by Vice-President Neil Clarke at 1: 00 p.m. on January 16, 2008, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Neil Clarke, Buck DeWeese, Jim Seward, Travis Lantis,

**MEMBERS ABSENT:** Scott Gullickson, Bob Golay

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Rod Senn of Kadrmas, Lee and Jackson; Ray Jilek, Airport Manager; Bruce Outka, Lawrence County Attorney; Brandon Bennett, Black Hills Pioneer; and Rich Krogstad.

**MINUTES:** Moved-Seconded (Lantis-DeWeese) to approve the minutes of December 19, 2007 as written. Motion carried.

**NEXT MEETINGS:** February 13, 2008 and March 19, 2008.

**TREASURERS REPORT:** DeWeese presented and discussed bills totaling \$ 432,701.66 It was moved-seconded (Lantis-Seward) to approve the report and bills with the addition of \$2214.27 as well as the final December statement. Motion carried. Ray will check into the electric bill on Hangar 2 and Rod Senn will address the added Port a potty expenses to the construction company.

**VISITOR COMMUNICATION:** René Larson from Emergency Management brought the 3 year exercise schedule to the Board for a planned table top in 2010 at the airport. Ray requested we move it to 2008. René will work on a schedule to try accommodate the request.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, reported on the AWOS installation. P.I.E. was the accepted bid by the Commission. He will set up a preconstruction meeting with Ray Jilek, P.I.E. and himself to go through the project. The AIP construction has been halted probably for the rest of the week due to weather. The construction is about 50% complete. Bruce reported that the County has received reimbursement of 1.9 million to date for the construction.

The ALP has been submitted and there have been no comments back so far.

The AIP for 2008 is going to entail planning for a closure of the airport for about 30 days total for paving and marking as well as electrical work. Discussion was held on the best time and phasing for the closure. There will be no action from July 28 through August 13. Rod also reported that he had been working with Bruce Outka and Spearfish on the city water main proposed location.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed traffic and fuel sales report. He has been in contact he Black Hills Power on the 2 obstruction lights and poles that they had been contracted to replace. The company advised him they were done except that the Airport would need to install a 30 amp disconnect to complete the project. Ray contacted Royal Electric to take care of the disconnect installation.

**OLD BUSINESS**

**AIP** Bruce Outka presented the attorney report on the land acquisition. He had received a large amount of documents for review.

Bruce also reported that the ground lease rate hike that private hangars had been billed by the Auditors Office had become void due to how the leases were written, they would be unable to raise the rates at this time.

**NEW BUSINESS:**

**GROUND STABILIZATION:** René Larson presented information from the Emergency Management Office pertaining to products available for ground stabilization for emergency access from the Interstate to the Airport runway. This project will need to be done to ensure emergency equipment could gain access to the runway.

**CONFERENCE REGISTRATION:** Buck reviewed the conference registration form for the SD Airports Conference which is in Deadwood March 4-6. He would fill out the information for the Board. There is a \$50.00 registration fee per person. Neil, Ray, Travis, and Buck would plan to attend.

There being no further business, it was Moved-Seconded (DeWeese-Lantis) to adjourn. Motion carried.

APPROVED: \_\_\_\_\_  
Robert D. Golay, PRESIDENT

DATE: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**February 13, 2008**

The regular monthly meeting of the Lawrence County Airport Board was called to order by Vice-President Neil Clarke at 1: 00 p.m. on February 13, 2008, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Neil Clarke, Buck DeWeese, Jim Seward, Travis Lantis, Scott Gullickson

**MEMBERS ABSENT:** Bob Golay

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Rod Senn of Kadrmas, Lee and Jackson; Ray Jilek, Airport Manager; Bruce Outka, Lawrence County Attorney; Ernie Clark.

**MINUTES:** Moved-Seconded (Lantis-DeWeese) to approve the minutes of January 16, 2008 as written. Motion carried.

**NEXT MEETINGS:** March 18, 2008 (note date change).

**TREASURERS REPORT:** DeWeese presented and discussed bills totaling \$ 608,012.02. It was moved-seconded (Lantis-Gullickson) to approve the report and bills

**VISITOR COMMUNICATION:** None

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, reported on the AWOS installation contract. The contract has been executed and delivered to P.I.E. The AIP construction has been halted for the next two weeks. This week for weather and next week was scheduled for an in house safety program. The surcharge monitoring has shown a settlement of 3 inches at this time. Bruce and Rod have been working with the City of Spearfish on waterline easements locations. They will attend a meeting Feb 14 to discuss the three options. He presented a map noting the location of the three options. Rod noted that they will again stress to Spearfish that this is not an eligible expense for any of the grant funds. KLJ will bring a request next month to advertise for paving bids for Airport Road. There is money for this project. The planning for 2008 is moving forward. On March 3 the FAA would like to meeting with some of the board members at 2 pm in the CAP building at the airport. Buck would make the arrangements to have it open. Ray will contact Tom Shauer to advise him of the location. The new regulator has been installed for the PAPI and runway lights. The SD DOT has been working with him on specs for the asphalt. West River has a different VIMA (Void in Mineral Aggregate) than spec'ed by DOT. He has requested two components of the mix design to be adjusted. He had notification that they adjusted the first requested component but missed the second component request and will consider it and contact the FAA to make the final determination.

The ALP update has been submitted and there have been no comments.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed traffic and fuel sales report. Ray checked the number two hangar with high electric bills and found nothing out of the ordinary. The photo eye failed on the wind cone and electric beacon and there have been bulb failures on the new rotary beacon. Eagle Aviation purchased the new bulbs as the state was out of bulbs when he contacted them. He will submit a bill next month. The fuel tax fund has a balance of \$3808. This fund is available for expenses such as this. New signage was discussed as the earth's magnetic variation has changed. He will meet with the Game, Fish and Parks to get help to mitigate the wildlife at the airport.

**OLD BUSINESS**

**AIP** Bruce Outka presented the report on the land acquisition. This Friday is the deadline for discovery for both sides.

**GROUND LEASE:** This has been found to be a non existent issue after it was investigated by Bruce.

**AIRPORT CONFREENCE:** The vouchers have been turned in and registration has been taken care of.

**ENGINEERING CONSULTANT:** This is the selection process for the upcoming projects for 2009-2013.A motion was made and second to send out three letters requesting proposals as well as advertise for proposals with a general notice. The three firms that will be solicited for bids are; Kadrmas, Lee and Jackson Engineering, Helms and Associates, and Short, Elliot and Hendrickson Inc. The advertisement will be for 2 weeks and there will be a 2 week response time. Interviews will be held for responding proposals. (Lantis-DeWeese).

**NEW BUSINESS:**

**SD AVAITION HALL OF FAME:** The board recessed for 15 minutes to await the 2 o'clock appointment. Mr. McGirr was held up and would not be able to be present.

There being no further business, it was Moved-Seconded (Gullickson-Lantis) to adjourn. Motion carried.

APPROVED: \_\_\_\_\_  
Neil Clarke, VICE- PRESIDENT

DATE: \_03-18-2008\_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**March 18, 2008**

The regular monthly meeting of the Lawrence County Airport Board was called to order by Vice-President Neil Clarke at 1: 00 p.m. on March 18, 2008, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Neil Clarke, Buck DeWeese, Jim Seward, Travis Lantis, and Scott Gullickson.

**MEMBERS ABSENT:** Bob Golay

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Rod Senn of Kadrmas, Lee and Jackson; Ray Jilek, Airport Manager; Bruce Outka, Lawrence County Attorney; Heather Murschel, Black Hills Pioneer; Lex Burghduff, William Povandra, Richard Krogstad, Ken McGirr and Terry Weisenberg.

**MINUTES:** Moved-Seconded (Lantis-DeWeese) to approve the minutes of February 13, 2008 as written. Motion carried.

**NEXT MEETINGS:** April 16, 2008.

**TREASURERS REPORT:** DeWeese presented and discussed the current bills and presented the February final report. It was moved-seconded to approve the report and bills (Lantis-DeWeese). Motion carried.

**VISITOR COMMUNICATION:** Mr. Krogstad brought forth his concern of the poor lighting on the security gate key pad. Ray will look into what can be done to address this.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, reported on the AWOS installation contract. The Pre- Construction meeting will be Monday, April 7 at 2 pm. Information on the 'All Weather' work currently in the planning stages for North Dakota and several other states could prove to be beneficial to the airport if we would be allowed to tie into the system at a later date. Foothills Construction will be done moving dirt the week of the 24<sup>th</sup>. There are several more weeks of work with top soil and seeding. The surcharge monitoring has shown a settlement of 3 inches at this time. Rod discussed the Phase II and Phase III upcoming projects. The Phase II money is for Industrial Road paving and is in the 2007 grant. He would like to get scheduled for the commission meeting April 22 to open bids for the paving. The Phase III funds are contingency funds for runway paving and lighting. He would like to schedule the bid opening for Phase III May 13. Bruce Outka will ratify those dates with the commission. Rod presented the cover pages to be signed for the plans for these two project phases. A motion to sign the cover pages was made and second (Lantis-Seward). Motion carried. The issue of two electrical providers on the property would need to be addressed. A motion was made and second to send a letter to Butte Electric asking to stay with the current provider to simplify the service until such a date that there is more construction at the North end of the field that would justify having two providers (Seward-DeWeese). Motion carried. Bruce Outka explained the request from Butte Electric for a twenty foot easement north of the new road. Bruce will work on getting it on the plat.

The ALP update has been submitted for review, there have been no comments.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed traffic and fuel sales report. Jet fuel sales are down due to the runway shortage. The grass runway refurbishment at 08-26 will be completed in the fall while other work is being done. Access to the windsock circle and AWOS was discussed as a cement truck will be needed for installation. He is still working with the Game, Fish and Parks to get help to mitigate the wildlife at the airport.

## **OLD BUSINESS**

**AIP** Bruce Outka presented the report on the land acquisition. The project is moving forward with a possible trial date this summer.

**AIRPORT CONFERENCE:** Buck gave a short report on the conference. He felt there was an excellent turnout. There will be an aerospace education weekend in Tea April 17-19. An air race will be scheduled from Mitchell to Oshkosh Wisconsin this fall. General Aviation had the best safety record year in history in 2007. Aviation has received news of a twenty five percent reduction in funding for the rest of the year, except Lawrence County. The FAA has committed to the Lawrence County project. He received information that airports should have a self inspection plan in place. Ray noted he is working with the State to incorporate a state wide self inspection checklist to ensure uniformity. Buck also brought forth the suggestion of a monthly 'Hangar Talk' article in the paper to help keep the public and other interested people up to date on activities at the airport. Heather Murschell from the Black Hills Pioneer Times gave a few suggestions on how this could be done. This will be an agenda item for next month. Buck also questioned whether the airport Rules and Regulations are placed into municipal law. They are not currently. This could be something to look at. Ray also wanted to acknowledge that Rod Senn did an excellent presentation on the Airport project, presenting the history of the last 10 years up to the present with good visuals and great information.

**ENGINEERING CONSULTANT:** This is the selection process for the upcoming projects for 2009-2013. A motion was made and second to set the date to interview the two proposals that were received on April 16 at 10 am for Helms and Associates and 11 for KLJ (Lantis-Seward). Motion carried. The proposals were distributed for review prior to the interviews. Three firms were solicited for bids, SEH declined the bid process.

**PARKING:** Correspondence was received from Mr. Richard Lingscheit for a parking variance for a trailer, housing his aviation related equipment. A motion and second was made to approved the request (DeWeese-Seward). Motion Carried. The approval will be with the direction to park in the north gravel lot behind the Grosfield hangar.

## **NEW BUSINESS:**

### **HANGAR CONSTRUCTION:**

A discussion on the location and plans for new county hangars was held. There are currently 29 names on a waiting list for hangar space. Jim will check with the Auditor's Office on funding sources. A Hangar Expansion Committee to present a business plan was formed with Board Members Lantis, DeWeese, and Gullickson working with Ray Jilek to present the plan at the April Meeting.

**SD AVAITION HALL OF FAME:** Mr. Ken McGirr representing the SD Aviation Hall of Fame was present to ensure the Board would support locating the Hall of Fame at the Airport. The Board expressed full support and would send a letter stating this after the April meeting when this will be an agenda item for action. A location for the Hall of Fame is currently awaiting final approval of the Airport Layout Plan now at the FAA. This will firm up the exact location available for the building. Mr. McGirr expressed an interest in participating in a celebration/grand opening of the airport construction project at a later date. The 25<sup>th</sup> year for the Hall of Fame is 2008 but they would wait to celebrate this if they could incorporate the celebration with the Airport.

There being no further business, it was Moved-Seconded to adjourn (Gullickson-Lantis). Motion carried.

APPROVED: \_\_\_\_\_  
Neil Clarke, VICE- PRESIDENT

DATE: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**April 16, 2008**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 10:31 a.m. on April 16, 2008, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, Jim Seward, Travis Lantis, and Scott Gullickson (1:00).

**MEMBERS ABSENT:** None.

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Rod Senn, Rick Ennen and David Lepine, of Kadrmas, Lee and Jackson; Ray Jilek, Airport Manager; Bruce Outka, Lawrence County Attorney; Heather Murschel, Black Hills Pioneer; Ernie Clark, Gary Stephenson, William Povandra, and Terry Weisenberg.

**MINUTES:** Moved-Seconded (Lantis-DeWeese) to approve the minutes of March 18, 2008 as corrected. Motion carried.

**NEXT MEETINGS:** May 14, June 12, July 10, August 13 and Sept 11, 2008.

**ENGINEER PROPOSAL:** The Board requested proposals from 3 firms, as noted in last month's minutes Short, Elliot and Henderson Engineering Firm declined to submit a proposal, Helms and Associates submitted a proposal and were scheduled to present at this meeting but late April 15 they notified Bruce Outka that they were withdrawing from the process due to work constraints.

Kadrmas, Lee and Jackson Engineers, Rod Senn, Rick Ennen and David Lepine presented their proposal for the upcoming projects including, Phase III Pavement and Lighting, FEMA Flood Plain, Environmental Assessment, Preliminary Planning and Grading, Hangar expansion, and Apron expansion. The Airport Layout Plan will be stamped 'Preliminary' until it is approved in Chicago to enable interested parties to view the changes.

**LUNCH:** A motion and second to break for lunch at 11:48 was made (DeWeese-Clarke). Motion carried.

**ORDER:** The Board returned to order at 1:03 with Scott Gullickson also present.

**TREASURERS REPORT:** DeWeese presented and discussed the current bills totaling \$397,666.72 and presented the March final report. It was moved-seconded to approve the report and pay the bills (Clarke-Lantis). Motion carried. A Motion to approve terminating the M&M Sanitation service and requesting service from Superior Sanitation was made and second (Seward-Lantis).

**VISITOR COMMUNICATION:** None

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, reported on Phase I, the earthwork project. Most of the earthwork is completed with a little left on drainage, top soil and piping. The Phase II bid letting will be Tuesday April 22 at the Commission meeting. The AWOS installation may get started this weekend depending on weather. The Pre- Construction meeting was held April 7. The FBO office may have to do some carpentry to make the new components fit.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed traffic and fuel sales report. Jet fuel sales are down due to the runway shortage and weather.

Ray would like to see the flowage fee for private users to be at .05 across the board. He installed a new wind sock and new beacon bulbs, the funding came from the State fuel account. The PAPI alignment has been verified. There are now 31 names on the waiting list for hangars. He is still working with the Game, Fish and Parks to get help to mitigate the wildlife at the airport. Mike Aplan the game officer will work with the airport in the fall with the possibility of getting muzzle loaders out to mitigate the deer. A wildlife fence will need to be installed. He will contact Herb Hill on the extra hangar utility bill. Ray also checked to see if the key pad low lighting that Mr. Krogstad brought to their attention last month could be made brighter. It cannot be changed. Ray will earmark funds at the end of the year for a new ladder. Ray responded to a letter from the FAA for the yearly report on the number of aircraft based at the airport.

**OLD BUSINESS**

**SD AVIATION HALL OF FAME:** The Board revisited the Hall of Fame request for a formal statement of support for the location of the Hall of Fame on Airport Property. A motion to have the secretary send the South Dakota Aviation Hall of Fame a letter of support was made and second (Clarke-Lantis). Motion Carried

**AIP** Bruce Outka presented the report on the land acquisition. There is nothing new to report, the group has an appraiser but no appraisal information has been submitted.

**HANGAR CONSTRUCTION:**

A discussion on the plans for new county hangars was held. Jim reported that there was currently no funding available from the county to move forward on this. When the airport completes more projects and the money is returned from the grant funds this can be reviewed. The Board directed the committee to keep working toward more firm costs and plans. The Hangar expansion will continue to be an agenda item.

**NEW BUSINESS;**

**AIP PHASE III:** This Phase consists of pavement and lighting. A motion to change the bid letting May 13 to advertising for bids was made and second (Clarke-Seward). Motion carried.

**SURCHARGE CHANGE ORDER:** Braun Intertech evaluated the surcharge and it met the objectives of expediting the settlement. The contractor is willing to remove the surcharge at this time for a cost of \$137,507.10. This will include on site wasting and restriping. This is not an additional charge; it is a change order to remove it sooner than the plan had indicated due to the completion of the settling. A motion to allow Bob Golay to sign the change order was made and second (Lantis-Seward). Motion carried.

**ENGINEERING FIRM SELECTION:** A motion to approve the selection of Kadrmaz, Lee and Jackson as the firm of choice for the future projects at the Black Hills Airport/Clyde Ice Field was made and second. They have met the criteria and have been given high scores on the Consultant Engineer Selection Criteria document (Lantis-DeWeese). Motion carried.

A motion to allow the County Attorney Bruce Outka to complete the forms and comply with the requirements on the selection process and submit them to the SD DOT was made and second (Seward-Lantis). Motion carried.

**NEWSLETTER:** A motion to table this subject was made and second (Clarke-Lantis). Motion carried.

**2009 BUDGET COMMITTEE:** A budget committee was formed for the 2009 submission. The Committee consists of Bob Golay- Buck DeWeese, Travis Lantis and Ray Jilek. There being no further business, it was Moved-Seconded to adjourn (Seward-Gullickson). Motion carried.

APPROVED: \_\_\_\_\_  
Bob Golay President

DATE: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**May 14, 2008**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:03 pm. on may 14, 2008, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, Jim Seward, Travis Lantis, and Scott Gullickson.

**MEMBERS ABSENT:** None.

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Rod Senn,, of Kadrmass, Lee and Jackson; Ray Jilek, Airport Manager; Bruce Outka, Lawrence County Attorney; Paul Thomson, Emergency Management; Ernie Clark; and William Povandra,.

**MINUTES:** Moved-Seconded (Lantis-DeWeese) to approve the minutes of April 16, 2008 as written. Motion carried.

**NEXT MEETINGS:** June 12, July 10, August 13 and Sept 11, 2008.

**VISITOR COMMUNICATION:** Paul Thomson questioned if there had been any new considerations on the emergency access to the south end of the runway. There has been some planning on use of asphalt millings to be used to stabilize access to the end of the runway. There was also discussion of emergency fence access after the wildlife fence is built.

Bob Golay presented communication from Summers Aero Service on grass runway concerns as presented in the new plan. The Board directed the secretary to send a reply to Mr. Summers stating that the meetings are open to the public and the airport layout draft he was given shows there will be two grass runways when the project is complete and if he has any more concerns the Board allows time for visitor communication in during the meeting that would allow them to correct any misinformation he is concerned about. Mr. Summers could also inquire to any board member or the FBO to ensure he has correct answers.

**TREASURERS REPORT:** DeWeese presented and discussed the current bills totaling \$372,423.38 and presented the April final report. It was moved-seconded to approve the report and pay the bills (Clarke-Lantis). Motion carried.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmass, Lee and Jackson, Airport Engineers, reported on AIP construction. There is currently work being done on erosion control and plans are being made to pave Airport Road. There will be a meeting at Eagle Aviation on May 15<sup>th</sup> at 10am to go over the paving plans. Dick Birk from the County Highway Department will be present. The Runway paving phase is in the planning stages to prepare to set dates for bidding, awarding, starting and completion. The work by PIE on the AWOS system has been moving along slower than expected due to weather delays. They have all the components and the underground electrical is in place. All Weather will be here for installation soon and the landscaping will be finished next week, weather permitting. PIE is requesting an extension of the completion date to May 30. It currently is May 15 but due to the wet weather and a request by the airport to have minimal impact on the airport property saturated soils they are requesting a two week extension. A motion was made and second to allow a no penalty extension to May 30 for PIE due to the excessive wet weather (Clarke-DeWeese). Motion carried

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed traffic and fuel sales report. Traffic was very similar to this time last year.

Ray brought forth a proposal from Eric Benson representing All Weather Inc. the AWOS supplier, to provide 4 inspections of the system in the next 12 months. This would consist of one annual inspection and three quarterly inspections for a cost of \$7925.00 per year. A motion to contract with Mr. Eric Benson as a representative of All Weather Inc. to supply the inspections of the new system, not to exceed \$7925.00 for the next 12 months was made and second (Clarke-Lantis). Motion carried.

**OLD BUSINESS**

**FLOWAGE FEE:** A motion was made and second to change the AV gas flowage fee to 5 cents So it would be in line with what is charged for AV gas onsite (Clarke-DeWeese). Opposed-Seward. Motion carried. The secretary will change the Rules and Regulations to reflect his.

**HAY LEASE BID OPENING:** The Hay lease bid opening was held at 2 pm as scheduled. The Board received only one bid which was from Joe Harmon. A motion to accept the single bid for Hay on the airport property was made and second (Clarke-Seward). Motion carried. Bruce will have him sign the agreement and collect the payment.

**AIP** Bruce Outka presented the report on the land acquisition. There is nothing new to report.

**NEW BUSINESS;**

**STORM DAMAGE:** The board will address the storm damage to a building on the airport property. A motion to move to executive session was made and second at 2:11 (Clarke-Lantis). The Board resumed regular session at 3:42. After discussion of the storm damage the Board will wait for further discovery from the insurance adjuster and contractors before reaching any settlement or taking any action. This decision could lead to a special meeting in the near future.

There being no further business, it was Moved-Seconded to adjourn (Clarke-Seward). Motion carried.

APPROVED: \_\_\_\_\_  
Bob Golay President

DATE: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**June 12, 2008**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:06 p.m. in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood, SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, Jim Seward, and Travis Lantis.

**MEMBERS ABSENT:** Scott Gullickson.

**QUORUM:** The secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Rod Senn, Airport Project Engineer, of Kadrmass, Lee and Jackson; Bruce Outka, County Attorney, Ray Jilek, Airport Manager; and Ernie Clark.

**MINUTES:** Moved-Seconded (Clarke-Lantis) to approve the minutes of May 14, 2008 as written. Motion carried.

**NEXT MEETINGS:** July 10, August 13, September 11, October 9, November 13 and December 11, 2008.

**TREASURERS REPORT:** DeWeese presented and discussed current bills and presented the May treasurer's report. Moved-Seconded (Clarke-Lantis) to approve the report and authorize payment of the bills. Motion carried.

**VISITOR COMMUNICATION:** Board members discussed meeting with Brian Walker of Spearfish Economic Development and Jayna Watson, Spearfish City Planner, to update them on the status of current construction projects at the Airport and planned future projects. It was decided that Lantis and Outka will meet with them.

**AIRPORT DEVELOPMENT**

**PHASES I, II, and III UPDATE:** Phase I project almost complete except topsoil placement and some erosion work. Delays are weather related. He expects Phase II project road paving to happen next week. Delays on this project are weather related also. Phase III project bids were opened at the last County Commission meeting. After discussion, it was Moved-Seconded (Lantis-Clarke) to recommend the County Commission accept the low bid of Hills Materials in the amount of \$3,128,754.35 base bid in all divisions except AWOS road alternate. Motion carried. He also reviewed the financial picture of the projects.

**AWOS UPDATE:** The new system will be tested tomorrow and hopefully operational. The commissioning inspection will also be tomorrow with quarterly inspections after that.

**AIP PROJECT UPDATE:** Outka reported land acquisition is ongoing – waiting for a copy of their appraisal. Grant offer was approved by County Commission and submitted.

**AIRPORT MANAGERS REPORT:** Jilek reviewed traffic and fuel sales report noting jet traffic is down from last year. Storm damage to his building will be reviewed by a Morton Building representative soon. Golay said a safety issue has been brought to his attention and asked Outka to draft a letter for further investigation.

**FAA/ADO OFFICE COMMUNICATION:** Board members discussed a letter recently received from the FAA regarding a minimum standards complaint from Duane Berke. After discussion, it was Moved-Seconded (Seward-Lantis) to draft a response letter noting the Board will consider special needs permits on a case-by-case basis. Motion carried. Board members also noted Mr. Berke has never approached the Board concerning his complaint.

**2009 BUDGET:** Board members reviewed the budget summary worksheet prepared by the Budget Committee. A request to build two hangars at a cost of \$810,000 will be included in the budget. Moved-Seconded (Clarke-Seward) to approve the budget worksheet summary and submit to the County Commission. Motion carried.

There being no further, it was Moved-Seconded (DeWeese-Clarke) to adjourn at 2:48 p.m. Motion carried.

APPROVED: \_\_\_\_\_  
Bob Golay, President

DATE: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**July 10, 2008**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:10 p.m. on July 10, 2008, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, Jim Seward, Travis Lantis, and Scott Gullickson

**MEMBERS ABSENT:** None.

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Rod Senn, Kadrmas, Lee and Jackson; Ray Jilek, Airport Manager; Bruce Outka, Lawrence County Attorney; Brandon Bennett, Black Hills Pioneer; Ernie Clark, Rich Krogstad.

**MINUTES:** Moved-Seconded (Lantis-DeWeese) to approve the minutes of June 12, 2008 as written. Motion carried.

**NEXT MEETINGS:** August 13, Sept 11, October 9, November 13 and December 11 2008.

**TREASURERS REPORT:** DeWeese presented and discussed the current bills totaling \$417,111.72 and presented the June final report. It was moved-seconded to approve the report and pay the bills (Clarke-Lantis). Motion carried.

**VISITOR COMMUNICATION:** Rich Krogstad was checking on the date the new port potties were going to be set up. Buck reported that it would be soon. There was a delay in the delivery due to a misunderstanding with the company.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, reported on Phase I, grading was complete except for clean up and repair of riprap. Phase II includes striping and signage on road due to be completed in the near future.

Wayne Nelson with the SD Dot has retired and Dave Anderson is on vacation. Tom Shauer with the FAA has changed jobs but is still in the Bismarck office. Steve Obenauer is the person we will be working with. The Phase III portion of the project will be paving the runway. The documents are in place to present to the County Commission for signatures. There is no official start date for this portion. There will be seven days the airport will have a complete shut down for paving and 35 days the 8-26 will be the only runway available. This will be scheduled for completion after the Rally. It will take about half of August and most of September. The AWOS project is 99 percent complete there is a recording device problem that was not caught in the specs that requires the ability to work in a DOS computer system.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed traffic and fuel sales report. The numbers are up. The wall repair for the AWOS system was going to be done soon. There are three prospective companies that offer NADIN connection. There is a new system out of Colorado that seems to offer many good options with a good price. There will be the need to have three new gates installed when the fencing project gets underway. Rene' questioned getting numbers for the loss at the airport due to flooding in June. Ray and Rod will get some numbers put together.

**OLD BUSINESS**

**AIP** Bruce Outka presented the report on the land acquisition. The schedule is in order and there is another appraisal in the works. They are hoping for a 2008 decision.

**SPEARFISH ECONMIC DEVELPOMENT:** There will be a meeting with the Spearfish Economic Development Wednesday of July 23<sup>rd</sup> at 1 pm at the Spearfish Chamber Office concerning areas around the airport that would have issues due to the proximity to the airport and the Runway Protection Zone.

**BUDGET:** The 2009 budget has been submitted to the Commission for review and approval.

**NEW BUSINESS;**

**BH AERO CORRESPONDENCE:** A motion and second for a committee to study the Minimum Standards and Rules and Regulations pursuant to a request from B.H. Aero for changes. (Lantis-Seward) Motion carried. The Committee will be Lantis, Jilek and Clarke. The Board directed the secretary to send a letter to Mr. Miller to invite him to be present at the August meeting to explain exactly what he is requesting and what his needs are.

There being no further business, it was Moved-Seconded to adjourn (Clarke- Lantis). Motion carried.

APPROVED: \_\_\_\_\_  
Bob Golay President

DATE: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**August 13, 2008**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:02 p.m. on August 13, 2008, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, and Jim Seward.

**MEMBERS ABSENT:** Travis Lantis, Scott Gullickson.

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Rod Senn, Kadrmas, Lee and Jackson; Ray Jilek, Airport Manager; Bruce Outka, Lawrence County Attorney; Brandon Bennett, Black Hills Pioneer; Ernie Clark, Rich Krogstad, Judy Gray, William Povandra

**MINUTES:** Moved-Seconded (Seward-Clarke) to approve the minutes of July 10, 2008 as written. Motion carried.

**NEXT MEETINGS:** Sept 11, October 9, November 13 and December 11 2008.

**TREASURERS REPORT:** DeWeese presented and discussed the current bills totaling \$472,303.73 and presented the July final report. It was moved-seconded to approve the report and pay the bills (Clarke-DeWeese). Motion carried.

**VISITOR COMMUNICATION:** Rich Krogstad reported on a fly in scheduled Sept 12 and 13<sup>th</sup>. They understand there will be just one runway; there will be a steak supper on Friday night and meals Saturday. Due to construction Rod will check with Hills Materials on the availability of the one usable runway. There will be model airplanes in use also. Bruce Outka reported on the new fuel system the County is changing to and the ramifications to the airport. The airport vehicles will have a use log in them and this will be tested to see if it will be an adequate system for tracking fuel consumption. Bruce will check with the highway shop to see if the airport could use their bid pricing as it is a county entity.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, reported Foothills Construction was 99% complete except for clean up of silt. The road paving project needs a little clean up and it will be complete. The Phase III portion of the project will be on the North end and will include earth work and base as well as electrical. Rod presented a change order from Foothills to meet FEMA requirements to mitigate storm water on airport property. The amount of the change order is \$13269.37. This is an FAA eligible expense. A motion to approve and sign the change order was made and second (Seward-Clarke). Motion carried.

A motion to sign and adopt an operations and maintenance manual for the berm, to be implemented by the Airport Manager was made and seconded (Seward-Clarke). Motion carried.

The AWOS is up and ruing with some problems that have been worked through. One issue was the inability to record rainfall data and the need to archive data on a DOS system computer. The county has a current surplus of a lap top with Windows 98 this could be a usable alternative to a purchase of a computer.

A motion and second was made to sign the SD DOT 2008 State Financial Assistance Agreement from the Department of Aeronautics ( Clarke-Seward). Motion carried.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed traffic and fuel sales report, jet traffic is down. The wall repair for the AWOS system was done. The Morton Building Company's recommendation for the repair of the storm damage was to use laminated members and the configuration of the building will need to be left the same but with the new laminated members as the only approved solution to the roof problem from the storm damage

There are three prospective companies that offer NADIN connection. Vasla at \$10,000.00 initial investment with \$195.00 per month; Any AWOS at \$1800.00 initial investment, \$125.00 per month and another phone line added cost; RSI would use a cell site with \$3500.00 initial investment and \$99.00 per month. A motion to authorize Ray to contract with a company for up to \$3500.00 in initial expense for a NADIN type connection and to have Bruce Outka review any contract was made and second (Clarke-Seward). Motion carried. Ray presented the current runway closure schedule **THIS IS SUBJECT TO CHANGE:**

August 13 paved runway closed (one day only).

Aug 14-September 7 all runways open with paved runway 12-30 shortened by 750'

September 8-14 ALL RUNWAYS CLOSED.

Sept 8- mid October paved runway 12-30 closed

September 14 turf runway 08-26 open.

Please contact Eagle aviation Inc or NOTAM as needed

He submitted flowage fees from Rick Jordan. The fuel sales tax fund with the state is currently \$4561.02.

He is working with County Emergency Management and the State Office of Emergency Management to get the tax Id number and maps from the June flooding to assist FEMA funding for damage.

## **OLD BUSINESS**

**BH AERO CORRESPONDENCE:** Neil reported the committee to study the Minimum Standards and Rules and Regulations pursuant to a request from B.H. Aero decided to wait for this meeting as Ted Miller was requested by mail to come before the Board to explain exactly what he needs before they address any changes to any current documents. Ted Miller was not present. A motion to table any action was made and second (Clarke-Seward). Motion carried

**AIP** Bruce Outka presented the report on the land acquisition. The Millers second appraisal is complete but the County attorney has not seen it. They are waiting for Judge Bastain to clear his schedule to preside over this case and the County is obtaining a rebuttal appraisal from Ray Klein.

**SPEARFISH ECONOMIC DEVELOPMENT:** The meeting with the Spearfish Economic Development focused mostly on the Runway Protection Zone for areas concerning the grass runways and the proximity to the airport.

**BUDGET:** The 2009 budget has been approved.

The Airport Parking Committee brought information of an unapproved ford pick up on airport property. A motion was made to send a letter to the owner to have it moved in seven days or it will be ticketed and towed. Motion died for lack of second. The subject of an aircraft on a trailer parked between hangars blocking the entire access was discussed. Mr. Krogstad who was present informed the Board he would have it moved to an approved location and a written request will follow by the next meeting for formal approval from the aircraft owner the SD Aviation Hall of fame.

A motion was made to send the truck owner a letter that he is in violation of the parking ordinance. The motion died for lack of second.

A motion for Bruce Outka to contact Mr. Miller due to previous animosity with the parking Board Chair to inform him he has 24 hours to move the Green Ford Pick up SD Lic. # 9DC977 or

it will be ticketed and towed was made and second (DeWeese-Seward). Aye Seward, Golay, DeWeese, Clarke nay. Motion carried.

**NEW BUSINESS;**

Correspondence was received from Mr. Philip Hall requesting permission to construct a hangar on Airport property. A motion to send him a letter stating a number of factors one of which being that the FAA has not approved the final ALP is why the Board is leaving the moratorium in place until further notice and his request is denied at this time ( Clarke-Seward). Motion carried.

There being no further business, it was Moved-Seconded to adjourn (Clarke-DeWeese). Motion carried.

APPROVED: Signed  
Bob Golay President  
DATE: 09-11-08

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**September 11, 2008**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:00 p.m. on September 11, 2008 in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, Travis Lantis, Scott Gullickson and Jim Seward.

**MEMBERS ABSENT:** None.

**QUORUM:** The secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Bruce Outka, County Attorney; Ernie Clark; Brandon Bennett, Black Hills Pioneer.

**MINUTES:** Moved-Seconded (Seward-Clarke) to correct the motion regarding the maintenance manual for the berm and approve the minutes of August 13 as corrected. Motion carried.

**NEXT MEETINGS:** October 9<sup>th</sup>, November 13<sup>th</sup> and December 11<sup>th</sup>.

**TREASURERS REPORT:** DeWeese presented the treasurer's report and discussed the current bills. After discussion, it was Moved-Seconded (Clarke-Lantis) to approve the report and authorize payment of bills. Motion carried.

**VISITOR COMMUNICATION:** None.

**AIRPORT DEVELOPMENT:** Rod Senn, Kadrmas Lee & Jackson, Airport Engineer gave a progress report on the airport construction project. He said they are working on a new approach survey, grading and initial runway work are almost complete and should be done within a week for final payment next month. He felt the main runway may open by next week also. Electricians are on site. Test site paving will be done tomorrow and if all tests pass, full production of the runway extension will start Monday and take 2-3 weeks to complete. The AWOS system has been recertified.

**Runway 17-35 Closure:** Senn requested the Board approve FAA Form 7480 officially closing grass runway 17-35. Moved-Seconded (Lantis-Clarke) to approve and authorize the Airport Manager to sign Form 7480 officially closing grass runway 17-35. Motion carried. The Airport Manager will also update the rules and regulations manual.

**Land Acquisition:** Outka reported that attorney Tom Brady is preparing a Scheduling Order for the parties and the Courts calendar. The land acquisition and matters are otherwise progressing with appraisals etc.

**FBO/AIRPORT MANAGERS REPORT:** Jilek reviewed traffic and fuel sales report noting traffic is down. Snow storm damage to his building is covered by insurance and

will be repaired. A bush at the road intersection has been cut down because of a recent complaint about the bush impairing sight of vehicle traffic.

**AWOS System:** Jilek informed the Board he was able to re-negotiate the installation and monthly charge for the AWOS system NADIN connection with RSI down to \$1800 installation and \$99/mo. with a lifetime guarantee. He will use cellular service instead of a satellite dish or telephone line. He suggested the Board use state fuel funds to reimburse these costs. After discussion, it was decided to leave state fuel funds for future projects.

**AWOS System Change Order:** Moved-Seconded (Lantis-Gullickson) to approve and authorize the President to sign AWOS System Change Order #1 deducting \$500 from the bid price. Motion carried. The reason for the change order was because the project specifications called for an AWOS computer system with a built in DVD recorder for the use of archiving the weather data. The system provided initially did not have these capabilities. A substitute package was developed to archive the data which included the contractor supplying a laptop computer and the appropriate software to allow the archiving of data as per the project specifications resulting in a \$500 deduction in the price of the system.

**Hangar Subleasing:** Jilek requested clarification on whether a hangar can be subleased. He reported on recent incidents indicating this is happening with and without the lessee's knowledge. Outka noted the airport rules and regulations state hangars can only be subleased with prior permission of the airport manager. Discussion followed and it was Moved-Seconded (Clarke-Seward) to send Ted Miller of BH Aero a certified letter reminding him of the subletting rules and regulations. Motion withdrawn. Moved-Seconded (Clarke-Lantis) to direct the airport manager send certified letters to all hangar lessees/tenants reminding them of the subletting rules and penalties already in the airport rules and regulations. Motion carried.

Jilek requested the Board review hangar leases that are to individuals who seldom use them. He asked that leases be re-written to allow maximum usage. No action taken.

**AIRPORT PARKING:** Several parking violations were discussed regarding vehicles and campers. Outka had sent a letter to one violator and Board members noted they need permission to park vehicles long term at the airport. The Board directed Jilek to enforce this rule. No further action taken at this time.

## **BH AERO**

**Change to Minimum Standards:** The Board requested Ted Miller of BH Aero to appear at this meeting to discuss his letter requesting changes to the airport minimum standards to allow him to provide flight training for agriculture spraying operations. Discussion at last meeting was tabled until this meeting to allow meeting with Mr. Miller.

Moved-Seconded (Lantis-Clarke) to take this matter from the table. Motion carried.

Mr. Miller did not appear at the meeting. Outka said Mr. Miller had contacted him by fax which said he would not appear and preferred contact in writing instead.

Board members discussed his request and their concerns about deviating from the minimum standards. Members noted that minimum standards are developed to create a safe environment for all air traffic and expressed concerns about varying from them.

There was concern about extending Mr. Miller's flight training abilities in light of the pending investigation of the incident wherein he landed on Interstate 90 adjacent to the airport.

Moved-Seconded (Lantis-Clarke) to deny Mr. Miller's request to alter the minimum standards to conduct his agriculture flight training. Motion carried. A certified letter will be sent to Mr. Miller notifying him of this action.

**FAA Complaint:** Jilek presented a copy of a complaint letter sent to the FAA from a pilot reporting a near miss with Mr. Miller. Members discussed this complaint, the fact that this is not an isolated incident, and their concerns about radio non-usage. All members felt radios should always be used if an airplane has one. Moved-Seconded (Lantis-DeWeese) to send a letter to the FAA making them aware that this near miss is not an isolated incident and it happens more often. Motion carried.

There being no further business, it was Moved-Seconded (DeWeese-Lantis) to adjourn at 2:52 p.m. Motion carried.

Approved: \_\_\_\_\_  
Bob Golay, President

Date: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**October 9, 2008**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:00 p.m. on October 9, 2008 in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD. All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, Travis Lantis, and Jim Seward.

**MEMBERS ABSENT:** Scott Gullickson.

**QUORUM:** The secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Bruce Outka, County Attorney; Ernie Clark; Brandon Bennett, Black Hills Pioneer; Rod Senn, Kadrmas Lee & Jackson Engineers; Gary Stephenson; William Povandra; W.C. Hauck; Philip S. Hall.

**MINUTES:** Moved-Seconded (DeWeese-Seward) to approve the minutes of September 11<sup>th</sup> as written. Motion carried.

**NEXT MEETINGS:** November 13<sup>th</sup> and December 11<sup>th</sup> .

**TREASURERS REPORT:** DeWeese presented the treasurer's report and discussed the current bills. After discussion, it was Moved-Seconded (Clarke-Lantis) to approve the report and authorize payment of bills. Motion carried.

**VISITOR COMMUNICATION:** Gary Stephenson discussed an incident he had experienced because of a nasty bump at the end of runway 8-26. He asked when that might be smoothed out. Senn said that area will be finished as soon as the paved runway is usable. Senn estimated that would be later this month.

**AIRPORT DEVELOPMENT:** Rod Senn gave a progress report on the airport construction project. He said work performed by Foothills Construction and Bituminous Paving are complete. Hills Material is in day 24 of 35 of their work. They are targeting runway painting for October 17<sup>th</sup> and 18<sup>th</sup>. They hope to open the runway soon after. The majority of billings for these should be done by year-end. He discussed a supplemental wind cone structure. Run-off paving to runway 8-26 has been deterred. The final bill is still being held for the AWOS system as the laptop computer has not been received yet.

Golay reported the FEMA application was denied.

DeWeese expressed concern about jet blast in the turn around area. This will be watched in the future.

Golay reported the confirmation document has been received from the FAA for the closure of Runway 17-35.

Seward noted and commended Senn for so few change orders on this project. He said this project has gone exceptionally well and has never seen a project go so smoothly.

Senn said there has been good cooperation between engineers, contractors and owner.

**Land Acquisition:** Outka reported there is a scheduling hearing set for October 15<sup>th</sup> at 8:30 a.m. in Belle Fourche. Otherwise, Brady's Office and he continue to do research on the issues involved.

**FBO/AIRPORT MANAGERS REPORT:** Jilek reviewed traffic and fuel sales report noting traffic is down because of runway closures. He discussed the need to update the airport facility directory. Senn will do this.

The NADIN is operational and he has had good feedback from users. The new AWOS system is working trouble free. The old system has been dismantled and after discussion, it was Moved-Seconded (Seward-DeWeese) to recommend the County Commission surplus the old system. Motion carried.

**Hangar Subleasing:** Certified letters were sent to all hangar lessees as directed at the last meeting. Confirmation cards have been received back on all but five.

**County Hangar Leases:** Jilek asked for permission to give local users priority on the waiting list to rent county hangars who will be more frequent airport users. He said it is important to maximize activity, increase fuel sales and flowage fees. There are 3-4 out-of-area hangar lessees who are very seldom here. Members offered suggestions to write letters to transient lessees and offer subleasing while they are not using the hangar, the next person on the waiting list contact a current transient lessee and work out an agreement for both to use the hangar, and/or put usage criteria in the leases. All agreed that based aircraft are important to funding for airport improvements.

Outka and Jilek will review lease language and possible changes.

**HANGAR CONSTRUCTION:** Philip Hall was present to discuss his request to construct a private 40'x40' hangar. Board members discussed with Mr. Hall the need to have the new airport layout plan completed before approving any new hangars. They do not want to approve the building of a hangar based on the old plan with the possibility of incurring site problems in the future. Senn called the State and was told they could not give him a timeline of when the plan might be completed. Golay assured Mr. Hall they would contact him when the plan is approved.

**RULES AND REGULATIONS UPDATE:** Members discussed the need to update the airport rules to show changes that have been made, i.e. runway closures and changes, runway patterns, ultralight patterns, and new orientations. Jilek will prepare for review at the next meeting.

**FAA CONFERENCE:** The FAA fall conference is October 28<sup>th</sup> and 29<sup>th</sup> in Bismarck. After discussion, it was Moved-Seconded (Lantis-Clarke) to authorize expenses from the Airport budget for Bruce Outka, County Attorney, and three members. Motion carried.

There being no further business, it was Moved-Seconded (Clarke-Lantis) to adjourn at 2:54 p.m. Motion carried.

Approved: \_\_\_\_\_  
Bob Golay, President

Date: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**November 13, 2008**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:00 p.m. on November 13, 2008, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, Travis Lantis, Scott Gullickson and Jim Seward.

**MEMBERS ABSENT:** None.

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Rod Senn, Kadrmas, Lee and Jackson; Ray Jilek, Airport Manager; Bruce Outka, Lawrence County Attorney; Gary Stephensen, SAIG; Robert Mc New; Terry Weisenberg, Lawrence County Commissioner; Ernie Clark; Dan Allison, FAA FLT STDS; Rich Krogstad; Jon Becker, SD DOT Aeronautics; Dave Anderson, SD DOT Aeronautics.

**MINUTES:** Moved-Seconded (Clarke-DeWeese) to approve the minutes of October 9, 2008 as corrected. Motion carried.

**NEXT MEETINGS:** December 11 2008 and January 8, 2009.

**TREASURERS REPORT:** DeWeese presented and discussed the current bills totaling \$300, 636.69 and presented the October final report. It was moved-seconded to approve the report and pay the bills (Clarke-DeWeese). Motion carried.

**VISITOR COMMUNICATION:** Robert (Bob) McNew introduced himself.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed traffic and fuel sales report, traffic was down due to the closure of the airport for construction. He presented information for discussion of a supplemental wind cone at the NW end of the runway. The new wind cone will be installed in the near future. A motion was made and second (Lantis-Clarke) to have the trees in the old gravel pit area removed that are on Airport Property and contact the Hansen's to let them know the fence is not on the line as it zigzags and this will be corrected when the new wild life fence is installed at a later date. Removal of these trees may correct the wind cone issue by allowing an unobstructed view of the current cone site. Motion carried. Ray brought the current county hangar lease information and he will work with Bruce to make any changes and bring the lease back to the board next month. The old AWOS has been disassembled and will be stored until the next county auction. The magnet has been repaired. The cutting edges on the plow are worn and will need to be replaced. The loader still has an oil filter problem. Don Paradeis is working on it today. The county insurance went through all the county property recently and has recommended that they have fire extinguishers in all buildings. This would mean one per hangar. The Board will request Paul Thomson, Lawrence County Safety Director; to be present at the next meeting to work through the recommendation and the issues this brings in.

**AIRPORT PARKING:** Buck presented the airport parking committee report. There is a pickup snowed in on Ted Millers apron. It has been there since last meeting and should be moved to the long-term parking lot.

**RULES AND REGULATIONS:** A motion to approve and post on the County web site, the updated Rules and regulations was made and second (Clarke-DeWeese). Motion carried. Seward absent.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmaz, Lee and Jackson, Airport Engineers, was present at 2 pm to provide his report. The AWOS still is experiencing problems and he has spoken to Barbara Bach at the company. They are working on a resolution to the problem and will provide a solution at no cost to change the program from DOS to Windows. The lighting system and the signage should be installed by the end of November weather permitting. He presented the original copy of the Hills Materials estimate and has met with the Auditor to request a grant fund draw down. The EA (Environmental Assessment) for the Taxiway has been placed in the correct format and everything will be in place for the upcoming federal funding. This will be Phase IV for a parallel taxiway. A motion to sign the contract for the EA on the Taxiway was made and second (Lantis-Gullickson). Motion carried.

The new owners of land adjacent to the airport have requested a meeting with him on November 14 at 2:30.

## **OLD BUSINESS**

**AIP** Bruce Outka presented the report on the land acquisition. December 12 will be a hearing on issues and March 2, 2009 has been set for a trial date with Judge Bastain.

## **NEW BUSINESS:**

**RC FISDO:** Dan Allison, FISDO was present to provide information and updates on current issues involving the Board. The Boards letter has been received and the issues were addressed with the party involved on a one to one basis and the outcome would not be discussed today. Changes have been made and he will follow up to ensure compliance. He discussed general aviation in South Dakota with the Governor. He encourages and wants to stimulate aerial businesses. A business that would like to apply for a FAA certificate will need to contact him. He would like to see aviation industry encouraged in the area. The 17-35 grass runway continues to be a concern and the Flight Standards Airport Division will be making an assessment of that runway. He will work with the County for no cost simple solutions to heighten the safety level. The Flight Standards with the FAA are currently experiencing changes. They are focusing on Risk Management. A motion to appoint a FAA Liaison Committee of Ray, Buck and Travis was made and second (Seward- Clarke). Motion Carried.

There will be a meeting in Spearfish at BH Aero with Charlie Summers of the FAAS Team Tuesday Nov, 18 at 7 pm. Several members expressed an interest in going if schedules allow.

**SD DOT Capitol improvement:** Dave Anderson and Jon Becker were present to review the Capitol Improvement plan schedule with the Board. Dave Anderson will be moving to Bismarck ND and Jon Becker is the new representative. Dave reviewed the funding levels available. The government will be making funds available in 6 month increments with continuing funding of 50 % with carry over and 30% funding of the 2009 funds. The continuation of funding seems to be the route the FAA is taking recently. He reviewed the Entitlement funding and State Apportionment funding as well as the long term Capitol Improvement plan for 2009 through 2011. The future expansion acreages will be 180.

A motion to sign the Capitol Improvement plan was made and second (Seward-Clarke). Motion carried.

There being no further business, it was Moved-Seconded to adjourn (Seward-DeWeese). Motion carried.

APPROVED: \_\_\_\_\_  
Neil Clarke Vice- President

DATE: 12-11-08

## **LAWRENCE COUNTY AIRPORT BOARD MEETING**

**December 11 2008**

The regular monthly meeting of the Lawrence County Airport Board was called to order by Vice-President Neil Clarke at 1:00 p.m. on December 11, 2008, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Neil Clarke, Travis Lantis, Scott Gullickson and Jim Seward.

**MEMBERS ABSENT:** Bob Golay and Buck DeWeese.

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Rod Senn, Kadrmas, Lee and Jackson; Ray Jilek, Airport Manager; Bruce Outka, Lawrence County Attorney; Robert Mc New; Ernie Clark; Rich Krogstad; Paul Thomson, Lawrence County Emergency Manager.

**MINUTES:** Moved-Seconded (Seward Lantis) to approve the minutes of November 13, 2008 as written. Motion carried.

**NEXT MEETING:** January 8, 2009.

**TREASURERS REPORT:** Neil Clarke presented and discussed the current bills totaling \$99,968.89 and presented the November report. It was moved-seconded to approve the report and pay the bills (Lantis-Gullickson). Motion carried.

**VISITOR COMMUNICATION:** Paul Thomson was present to discuss the fire extinguisher issue for the Hangars. He had reviewed request with the insurance company representative Doug Kirkus and came to the conclusion that at this time everything that can practically be done to ensure the safety of the hangars is being done. The Airport Board could write into new leases the requirement of an extinguisher and make it the lessee's responsibility to ensure they are inspected and working.

Rich Krogstad presented to the Board with information that there will be a fly in this September and the organization is working to get an aerobatic act. This will be the second weekend in September. Nothing has been finalized but he wanted to keep the Board in the loop.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed traffic and fuel sales report, traffic was down due from last year but better than September. The loader hydraulic issue has been fixed. He will order lights for the Old Fisher Hill obstruction light pole. The Steinmeyer hill light went to flashing mode and he is working with the company to figure out why this is happening. The light at the T Hangar needed repair. Royal Electric replaced with mercury vapor lights.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, was present at to discuss the project completion issues. The runway electrician has been working to get the signs, controls and components installed in the near future. There is no known completion date at this time. The wind cone should be up tonight. The electrical work is supposed to be completed by now. There is a liquidated damage clause in the contract of \$1500 per day. Hills Materials had requested the Board release some of the 10 percent bond. The Board took no action on the request and the 10% stands. The Board approved in the Treasurers report to pay the \$48,146.41 due Hills Materials that is above the 10%. The FAA is using a new process for the Aeronautical survey and this process is taking longer that expected. Ray received the computer for the AWOS system he will hook it up and see if it performs in the proper manner. Rod requested that the Board consider moving the Parallel taxiway project to 2010 as there could be

funding then. This in no way commits the Board to the project if funding does not come available. If the terms are good the Board will consider this as a tentative 2010 project.

**OLD BUSINESS**

**AIP** Bruce Outka presented the report on the land acquisition. December 12 will be a hearing on issues in Belle Fourche at 9am to set the subject matter of the trial. The Auditor needs the value of the new light system to put it on the insurance.

**LEASE CHANGES:** The Grosfield lease is due for renewal. The cost went from 5 cents to 8 cents a square foot. The auditor's office will invoice him. The secretary will send him a letter informing him of the increase.

**NEW BUSINESS:**

**BOARD MEMBER SEAT:**

Due to changes to the appointment process by the County Commission the Board will take no action on this subject. The Commission will need to establish protocol for this new process at their next meeting.

There being no further business, it was Moved-Seconded to adjourn (Seward-Lantis). Motion carried.

APPROVED: \_\_\_\_\_

Neil Clarke Vice- President

DATE: 01-08-09