

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**January 10, 2007**

President Bob Golay called the regular monthly meeting of the Lawrence County Airport Board to order on Wednesday, January 10, 2007 at 1:02 p.m. in the County Commissioners meeting room in the Lawrence County Courthouse Annex, Deadwood, SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Buck DeWeese, Jim Seward, Neil Clarke, and Scott Gullickson

**MEMBER ABSENT:** Matt Kinney

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Tommy Thomson; Rod Senn, Kadrmas, Lee and Jackson; Bruce Outka, Lawrence County; Heather Ziegenbein, Black Hills Pioneer; Ted Miller, Black Hills Aero.

**MINUTES:** Motion to approve the minutes of December 20, 2006 as written. Moved-Second (DeWeese-Clarke) Motion carried.

**NEXT MEETING:** The next two meeting dates were established; they will be at 1:00, February 14, 2007 and March 21<sup>st</sup>.

**TREASURER'S REPORT:** Buck DeWeese presented the report and the bills. The total expenditures were \$2402.05

**VISITOR COMMUNICATIONS** Tommy Thompson was present to inquire on allowing a liaison member of the Spearfish Airport Improvement Association to attend the meeting. He was informed by the Board that interested citizens were always welcome to attend and in fact encouraged. He was also reminded that any items brought forth by the public that would require action would have to be an agenda item or would be placed on the agenda before the next meeting for action.

## **COMMITTEE REPORT**

### **FBO REPORT**

Ray Jilek reviewed the fuel sales and aircraft activity report for the month of December. Ray also reported that a new windsock was installed and he had checked all over for repair parts for the PAPI lights to no avail. He did check the angle of the lights the first of the year and would plan to regularly check them to attempt to ensure they are at the proper angle. Rich Krogstad had recently signed the Hold Harmless Agreement for snow removal. The pole on Steinmeyer Hill has been straightened and the LED lights would be installed next week, weather permitting. The other light bulbs would be replaced at this time also. Ray presented an overview of the Traffic and Fuel sales for a 6 year period. His report shows a 72% increase of air traffic from 6 years ago. Av gas sales are flat but jet fuel sales have doubled from 6 years ago.

The pressure relief valve on the loader has been installed and seems to be working fine. The Unicom frequency change notice will be published March 15, 2007.

## **OLD BUSINESS**

### **PROPOSED BUILDING CONSTRUCTION:**

Ted Miller brought forth a request to work with a developer, Craig Hagen of Sioux Falls to construct a building consisting of 4 hangers attached under one roof line but sold to separate individuals similar to a condominium concept but for aircraft. A motion was made to reserve this land space for the proposed project for 6 months pending project approval from the FAA with construction to follow with the option for an extension if needed (DeWeese-Clarke).

### **PARKING ISSUE:**

Buck presented the Parking Committee update. He has met with the County Highway Superintendent and the plan to complete the parking areas previously indicated in the October meeting as area 1 and area 3. Area one, being adjacent to the current parking area including inside the fence and area three, being north of the security gate near BH Aero. Any fill material will come from the gravel pit and the trees would be removed from the pit at this time also.

### **AIP PROJECT:**

Rod Senn of KLJ was in attendance to field any questions or concerns about the project. The project design is on track and in the works.

### **WEB SITE:**

The secretary will attempt to ensure the Rules and Regulations along with the Minimum Standards will be posted to the County Web site before the February meeting date if possible. The Agenda will not be posted on the County Web site due to the fact the Agenda isn't finalized until 48-72 hours before the meeting to attempt to include any last minute items that could come up.

## **NEW BUSINESS**

### **CORRESPONDENCE:**

The Board received a request for more information on seven issues from Steven Obenauer of the Bismarck FAA office. The board felt these concerns had been addressed via conversations at meetings but would form a response to the seven issues. Issue number six prompted conversation on the flight instructor requirements in the current Minimum Standards. The board established a committee to address the issues in the letter and form a response. They may need to contact the FAA for an extension to the letter requested reply date due to the fact the date is before the next meeting. The Committee will include Bruce Outka, Ray Jilek and Neil Clarke.

Bob also presented the article to the Board that was in the SD Pilots Association News letter referencing the Spearfish Airport. This was an information item only.

### **FLY IN:**

Buck gave the dates of the Dentist Fly-In, June 22-23<sup>rd</sup> 2007. He also brought forth information of a possible air show that an F-15 pilot is working to gain airspace approval for from the FAA.

**Adjournment:** There being no further business to come before the Board, it was moved and second (Seward-DeWeese) to adjourn at 2:45. Motion Carried.

Respectfully submitted by Rene' Larson, LCAB Secretary.

APPROVED: \_\_\_\_\_  
Airport Board President

DATE: February 14, 2007

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**February 14, 2007**

Vice-President Neil Clarke called the regular monthly meeting of the Lawrence County Airport Board to order with a quorum, on Wednesday, February 14, 2007 at 1:03 p.m. in the County Commissioners meeting room in the Lawrence County Courthouse Annex, Deadwood, SD. All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Buck DeWeese, Jim Seward, Neil Clarke, and Matt Kinney

**MEMBER ABSENT:** Scott Gullickson and Bob Golay,

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Tommy Thomson; Rod Senn, Kadrmas, Lee and Jackson; Bruce Outka, Lawrence County Attorney; Heather Ziegenbein, Black Hills Pioneer; Ted Miller, Black Hills Aero, Rick Krogstad; Ian Lessly, Dick Birk, Lawrence County Highway Superintendent; Tom Broadhurst; and Troy Johnson..

**MINUTES:** Motion to approve the minutes of January 10, 2007 as written. Moved-Second (DeWeese-Kinney) Motion carried.

**NEXT MEETING:** The next meeting date is March 21<sup>st</sup>. at 1:00.

**TREASURER'S REPORT:** Buck DeWeese presented the report and the bills. The total expenditures were \$10698.03. He will present a revised spread sheet next month indicating the new budget year.

**VISITOR COMMUNICATIONS:** Ted Miller was present to discuss his hangar project. He noted he was not on the agenda and would like to be on the agenda each month through the project to be able to address issues that may arise. Mr. Miller presented the basic plans for the project to the board so they may be reviewed before next month's meeting. He also expressed appreciation for the work that Jim Harmon does keeping the runway clear but requested clarification as to why Saturday February 10, the runway was not plowed of about one inch of snow? Ray explained it was a judgment call and that day it was felt it would melt before it needed to be plowed.

## **COMMITTEE REPORT**

### **FBO REPORT**

Ray Jilek reviewed the fuel sales and aircraft activity report for the month of January with figures being pretty consistent.

Ray also reported that Duane Berke had signed a Hold Harmless Agreement with the Airport and now all private hangars could be plowed.

The Unicom frequency change notice will be published March 15, 2007. The runway light controls have been changed as was represented in the approved bills. The balance of the State Fuel Tax Fund for the airport is currently \$1984.23. The SD Airport Conference is in Yankton March 29-30 and he would be attending. Discussion was held on the timing of the hay lease with the consensus being that it would be scheduled at the next meeting.

### **OLD BUSINESS**

**AIP PROJECT:**

Rod Senn of KLJ was in attendance to field any questions or concerns about the project. The project design is on track and in the works. The FAA has reviewed and approved the Airport Layout Plan. A motion to approve and sign the Layout Plan as brought forth from the Environmental Assessment was made by Jim Seward and second by Buck Deweese. Motion carried. Rod has met with the City of Spearfish to work through the future utility easements and any flood plain issues.

Bruce Outka reported that the papers have been served for the land acquisition and the parties are given a specific time frame to respond.

Matt requested the plans Rod brought be laid out for viewing as he had never seen the whole plan.

**WEB SITE:**

The secretary reported that she had met with the computer department about getting the web site up to date and that administrator indicated it will be taken care of today. She also had sent the current Rules and Regulations as well as the Minimum Standards for publishing on the county web site as instructed last month.

**NEW BUSINESS**

**FBO:** Neil commended Ray Jilek for his excellent representation for the Airport at recent meetings. He does a superior job explaining the project to the public.

**Committee Reports:** None at this time.

**Adjournment:** There being no further business to come before the Board, it was moved and second (DeWeese- Seward) to adjourn at 1:40. Motion Carried.

Respectfully submitted by Rene' Larson, LCAB Secretary.

APPROVED: \_\_\_\_\_  
Airport Board President

DATE: March 21, 2007

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**March 21, 2007**

President Bob Golay called the regular monthly meeting of the Lawrence County Airport Board to order with a quorum, on Wednesday, March 21, 2007 at 1:00 p.m. in the County Commissioners meeting room in the Lawrence County Courthouse Annex, Deadwood, SD. All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Buck DeWeese, Jim Seward, Neil Clarke, Scott Gullickson, Bob Golay and Matt Kinney.

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Tommy Thomson; Rod Senn, Kadrmas, Lee and Jackson; Bruce Outka, Lawrence County Attorney; Heather Ziegenbein, Black Hills Pioneer; Ted Miller, Black Hills Aero.

**MINUTES:** Motion to approve the minutes of February 14, 2007 as written. Moved-Second (DeWeese-Clarke) Motion carried.

**NEXT MEETING:** The next meeting date is April 11th. at 1:00.

**TREASURER'S REPORT:** Buck DeWeese presented the report and the bills. The total expenditures were \$25,427.92. He presented revised spread sheets for the months of Jan and Feb indicating the new budget year. Motion to approve the treasurers report (Clarke-Gullickson).

**VISITOR COMMUNICATIONS:** Ted Miller questioned if the airport had to surrender the previous 1.22.8 frequency. Ray explained it isn't a current licensed frequency and they would continue to monitor both for an undetermined amount of time to ensure the safety of all users. Ted requested assistance in changing some light bulbs that were located in the ceiling. The board instructed Ray to have Jim Harmon assist when he has time.

**COMMITTEE REPORT**

**AIRPORT DEVELOPMENT:** Rod Senn reported that they were working with the utility relocation and also working on the flood plan approval. They are submitting data for a permit for a culvert in False Bottom creek. He reported on a recommendation to install new PAPI lights on a temporary foundation and move them later to a permanent location. There has been no new word on funding. Motion to have the Board President sign the DBE (Disadvantaged Business Enterprise) program packet (Clarke-DeWeese).

**FBO REPORT**

Ray Jilek reviewed the fuel sales and aircraft activity report for the month of February. The Unicom frequency change notice was published March 15, 2007. The new parking areas have been graveled by the county and he recommends the committee put a plan together to indicate proper utilization of the new lots. The SD Airport Conference is in Yankton March 29-30 and he would be attending. He brought forth information on a sponsors meeting Wednesday at 2:30 pm in Yankton and it has been indicated that a strong contingent from the Board should attend this meeting prior to the general session. He also indicated that he had purchased a

pasture grass mix and reseeded the old windsock area and several other areas in need of grass cover. Ray has been in contact with Black Hills Power requesting a donation to help defray the expense of resetting the leaning utility pole on Steinmeyer Hill. They had to bring this forward to their donations committee and he has just received an indication they would be willing to help defray this expense of \$1751.02. He does not know if this will come in a credit to the account or a check. He also addressed the PAPI lights and the AWOS issues. One new concern was the appearance of a large billboard under construction that lines up directly with the grass runway. He has been in contact with the City of Spearfish and the County to ascertain who is building this how they received a permit to construct this project in an area to be a hazard to air traffic.

## **OLD BUSINESS**

### **HANGAR PROPSAL:**

Ted Miller was present to discuss his pending new hangar construction. Jim Seward made the motion for an executive session to discuss the proposed lease and terms with Mr. Miller, second by Neil Clarke. The board went into executive session at 1:45. The Board returned to regular session at 3:00. The Board indicated discussion was held on negotiations and contractual language with Mr. Miller and his partner for the Ground Lease on an 8400 sq. ft 4 bay hangar building proposal. A motion was made to have the County Attorney Bruce Outka negotiate the general contractual language and bring it to the board for a discussion of specific terms and to prepare for this to be addressed at the April meeting as an agenda item. (Kinney-Clarke).

**PARKING:** The Parking Committee will bring a recommendation to the Board next month on handling storage and parking issues at the new lot. The edges will be reseeded this spring.

### **HAY LEASE PROPOSAL:**

A Motion was made to advertise for Hay Lease Proposals as done in the past to be opened at the April 11<sup>th</sup> meeting (Clarke-Seward).

## **NEW BUSINESS:**

### **AIRPORT CONFERENCE:**

Motion for up to 3 Board members and the Airport Manager to attend the SD Airport Conference in Yankton March 28-30<sup>th</sup> (Clarke-DeWeese).

### **CAP BUILDING USE:**

Buck did reclude himself from discussion and any action on the CAP building use issue, to act as an agent of the CAP to bring forth a request for approval to allow the CAP to enter into a part time as needed lease with the US Dept of Agriculture to use the CAP facilities for standby fire crews during the fire season. The Government would pay a minimal cost of \$10.00 per day for use of the utilities. Ray wanted to note this was for the benefit of the whole Western South Dakota and does not set a precedent to sublease facilities on any regular basis due to the limited availability of water during the summer. A motion to allow the limited sublease of the CAP building to the SD Dept. of Ag for fire season standby details was made and second (Clarke-Kinney).

Motion was made by jim Seward to enter into executive session to discuss a personnel matter, second by Neil Clarke at 3:17.

The Board reconvened into regular session at 3:20 with no action taken.

**Adjournment:** There being no further business to come before the Board, it was moved and second (Clarke-Gullickson) to adjourn at 3:30. Motion Carried.

Respectfully submitted by Rene' Larson, LCAB Secretary.

APPROVED: \_\_\_\_\_  
Airport Board President

DATE: April 10, 2007

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**April 11, 2007**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:00 p.m. on April 11, 2007, in the County Commissioners meeting room in the Lawrence County Courthouse annex, Deadwood, SD.

All motions were passed by unanimous vote, by members present, unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, Jim Seward and Matt Kinney.

**MEMBERS ABSENT:** Scott Gullickson.

**OTHERS PRESENT:** Ray Jilek, Airport Manager; and Rod Senn, Kadrmas, Lee and Jackson.

**MINUTES:** Moved-Seconded (Clarke-Seward) to approve the minutes of March 21, 2007, as written. Motion Carried.

**NEXT MEETINGS:** The next meetings were set for May 9<sup>th</sup> and June 20<sup>th</sup>.

**TREASURERS REPORT:** DeWeese presented and discussed the report and bills. Moved-Seconded (Clarke-Kinney) to approve the report and authorize payment of the bills. Motion carried.

**VISITOR COMMUNICATION:** No visitors were present. Golay reported that he has received proof of insurance for Duane Berke, private hanger owner.

**AIRPORT DEVELOPMENT:** Rod Senn suggested advertising for fencing proposals if the additional property is obtained through the condemnation proceedings. He estimated approximately 7850' of fencing would be needed to enclose the property. After discussion it was Moved-Seconded (DeWeese-Seward) to authorize requests for 4-strand barbwire fencing proposals if property is obtained. Motion carried.

**AIRPORT MANAGERS REPORT:** Ray Jilek presented the fuel sales and aircraft activity report for month of March. He noted recent bad weather has affected activity and fuel sales. The AWOS transmitter is down and sent it for repairs. Continual troubles with the AWOS system and eventual replacement, timelines, and costs were discussed. He reported the new billboard construction on the property across the interstate affects takeoffs on Runway 2-1. He noted the billboard was approved by the SD Dept. of Transportation and feels it is an obstruction that he is currently discussing with DOT officials. Jilek presented a check received from the Black Hills Corporation Foundation in the amount of \$1751.02 which represents the total amount needed to replace the light pole on the Steinmeyer property. Board members thanked Jilek for his efforts in obtaining this donation.

**HAYING PROPOSALS:** The following airport property haying proposals were opened:

1. Joe Harmon           \$6610.00
2. Doug Bechen         4525.00

3. Mike Rans 2628.00

Moved-Seconded (DeWeese-Clarke) to accept the high bid of \$6610.00 from Joe Harmon. Motion carried.

**AIRPORT PARKING:** DeWeese reported the two parking area projects, authorized by the Board, have been completed. One of the areas is located within the secured area and one outside. He requested recreational vehicles, snowmobiles, trailers and dead storage be removed from all parking areas and airport regulations be amended to bar them. Discussion of different options ensued. The Parking Committee will work on language to define what can and cannot be parked on the airport. Seward suggested holding a public hearing to gather input to parking and storage regulation changes.

**AIRPORT IMPROVEMENT PROJECT:** Bruce Outka, County Attorney, reported a hearing has been scheduled on April 20<sup>th</sup> before Judge Macy regarding the land condemnation. The Governors Office of Economic Development has requested an updated cost benefit analysis and he is currently discussing this with officials from SDSU.

1:40 p.m. Moved-Seconded (Clarke-DeWeese) to go into executive session to discuss legal and contractual matters. Motion carried.

2:05 p.m. The Board reopened.

**NEW HANGER PROPOSAL – TED MILLER:** Outka said he has completed the lease and submitted it to Ted Miller.

**AIRPORT CONFERENCE:** Golay reported on the recent airport conference and what they learned there. Proposed FAA federal funding changes were discussed that bases federal funding on number of airport-based aircraft. He suggested entertaining the idea of building two more county-owned hangars to provide additional hangar space that is needed. Kinney suggested first establishing the need before proceeding. Golay appointed a committee of Clarke and Jilek to look into the matter.

There being no further business to come before the Board, it was Moved-Seconded (Clarke-DeWeese) to adjourn.

APPROVED:

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Robert D. Golay, President

DATE: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**May 9, 2007**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:03 p.m. on May 9, 2007, in the County Commissioners meeting room in the Lawrence County Courthouse annex, Deadwood, SD.

All motions were passed by unanimous vote, by members present, unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, Jim Seward and Scott Gullickson

**MEMBERS ABSENT:** Matt Kinney.

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Chase Skroch; Tommy Thompson; Ted Miller, Black Hills Aero; Bruce Outka, Lawrence County; Heather Ziegenbein, Black Hills Pioneer.

**MINUTES:** Moved-Seconded (DeWeese-Seward) to approve the minutes of April 11, 2007, as corrected. Motion Carried.

**NEXT MEETINGS:** The next meeting dates were set for June 20, July 11 and August 15, 2007

**TREASURERS REPORT:** DeWeese presented and discussed the report and bills. Moved-Seconded (Clarke-Gullickson) to approve the report and authorize payment of the bills. Seward Nay. Motion carried.

**VISITOR COMMUNICATION:**

Tommy Thompson requested clarification on the rumor that he had heard that the county was obligated for the operation of the Airport for 20 years if they receive FAA money and that there would be legal ramifications on the land condemnation if the County failed in this obligation. The Board would have the attorney look into that statement. Bruce Outka returned after a cursory examination of the FAA information and could not locate a statement of that kind. He would reexamine the document to ensure the accuracy of his findings. Tommy also inquired when the whole plan would be available. The Board did not have an exact date for the plan completion as they are waiting on a response from FEMA.

**AIRPORT MANAGERS REPORT:** Ray Jilek presented the fuel sales and aircraft activity report for the month of April. He noted recent cold weather has affected activity and fuel sales. He indicated he had received a visit from Forest Service personnel looking into the Mitchell Fire on Steinmeyer Hill. He was under the understanding that the power company was responsible for maintenance of the line and pole for the Airport light on the hill and would await the findings of the investigation. The second light will need to be replaced in the near future. He also received correspondence with a second request for information on the number of aircraft based out of the airport. Ray requested guidance on how to calculate the number due to the fact that many of the aircraft at the airport are from people who have second or third homes in the hills and their permanent residence is in another location. The board recommended Ray respond with as much information as possible and let the FAA sort out the permanent address of the aircraft owners.

## **OLD BUSINESS**

### **HANGAR LEASE /BUILDING PROPOSAL**

Bruce Outka and Ted Miller were present to discuss the draft of a lease for the hangar Mr. Miller and his associate are proposing to be built with the intention of offering the facility for sale in a condominium like format. Mr. Outka and Mr. Miller will work on a clarification of the sale format and clearer definition of commercial and bring the lease back for signing at the June meeting.

**AIRPORT PARKING:** DeWeese presented an email from Craig Mickelson inquiring on the policy for dead storage on the Airport Property. Buck indicated this is the concern they are trying to address with a new parking policy.

Buck and Neil presented item E. in the Rules and Regulations which incorporates their proposed policy. The Board will take public comment either written or in person at the June 20 meeting before action will be taken. This will be an agenda item. The Board also discussed a parking fee and permitting of vehicles left at the Airport. No action was taken.

E. The Lawrence County Airport Board is taking public comment on a proposed change to the Black Hills Clyde Ice Field Airport Rule and Regulations. Public comment in the form of written statements may be sent to the Lawrence County Airport Board Box F 90 Sherman St. Deadwood SD 57732 or made during the time allotted at the regular meeting June 20, 2007 in the Commission room at the Lawrence County Courthouse in Deadwood.

The Proposed change is to Section E, stating:

Black Hills Clyde Ice Field Airport parking lots and grassy areas are **NOT** to be used as a parking or storage area for recreational vehicles, trailers, personal equipment, boats, boat trailers or secondary vehicles, etc. Any Disabled ground vehicle will be removed from the Airport within seven (7) days. Any ground vehicle left on the Airport for more that ten (10) days will be parked in the parking area designated by the Airport Manager with the owner's contact information and a key left with the Airport Manager. Trailers and equipment incidental to Airport businesses may be stored in the designated areas with approval of the Airport Board.

Exceptions/waivers/variances to the above guidelines may be granted by the Airport Board through written request and Board approval. Abandoned vehicles and noncompliance with these rules and regulations will be turned over to the appropriate Law Enforcement Agency for action.

**AIRPORT IMPROVEMENT PROJECT:** Bruce Outka, reported Judge Bastain has been assigned for future court dates. No dates have been set. Bruce indicated he had received permission to seek another attorney to assist in the condemnation proceedings.

**NEW HANGER PROPOSAL :** Neil reported the committee had located an appropriate area that could be used for future County owned hangar expansion. Neil and Ray will go before the County Commission on the 22 of May with a presentation and map of the possible location to request permission to explore this project. Ray indicated he has a list of 17 people interested in locating an aircraft at the airport

**NEW BUSINESS:** Ray reported on the June 22-25 scheduled Flying Dentist fly-in. There will be 60 -80 aircraft and he is requesting a brown bag permit from the County Commission to host a hospitality night Friday June 22 from 5-11.

René Larson informed the board of the exercise activity planned June 14 at the college there will be National Guard Chinook and Black Hawk activity that day. She also presented information on the Emergency Preparedness Fair in Spearfish May 19.

There being no further business to come before the Board, it was Moved-Seconded (DeWeese-Clarke) to adjourn.

APPROVED:

\_\_\_\_\_  
Robert D. Golay, President

DATE: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING  
JUNE 20, 2007**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:05 p.m. on June 20, 2007, in the County Commissioners meeting room in the Lawrence County Courthouse annex, Deadwood, SD.

All motions were passed by unanimous vote, by members present, unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Matt Kinney, Jim Seward and Scott Gullickson

**MEMBERS ABSENT:** Buck De Weese

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Ernie Clark; Tommy Thompson; Ted Miller, Black Hills Aero; Bruce Outka, Lawrence County; Heather Ziegenbein, Black Hills Pioneer; Rod Senn, Kadrmas, Lee and Jackson; Tom Broadhurst.

**MINUTES:** Moved-Seconded (DeWeese-Seward) to approve the minutes of May 9, 2007, as written. Motion Carried.

**NEXT MEETINGS:** The next meeting dates are July 11 and August 15, 2007

**AIP:** Rod Senn reported on the Airport Improvement Project progress. Rod noted that the County Commission approved going out for bids for the project and set July 24<sup>th</sup> at the regular County Commission meeting as the date set to open bids on the project. He also brought forth the cover sheet for the plan for Bob's signature. A motion to approve Bob Golay to sign the cover page of the plan was made, motion carried. (Seward-Clarke)

Rod set July 11 at 10 am as the date for contractors to meet at the airport for a site review prior to bidding. He will send out any requested plans next week. The SD DOT requested a current plan for their ongoing transportation plan for the Spearfish area.

**TREASURERS REPORT:** Bob presented the bills for a total of \$559.60. Motion was made to approve payment of bills as presented. (Clarke-Kinney) Motion carried.

**VISITOR COMMUNICATION:**

None.

**AIRPORT MANAGER REPORT:** Ray Jilek presented the fuel sales and aircraft activity report for the month of May. He noted recent gas prices could be affecting the activity and fuel sales. Ray has been in contact with the SD DOT in reference to the proposed billboard construction at runway 2-1. He is expecting 40-50 Flying Dentists this weekend and June 26<sup>th</sup> the Forest Service will have an orientation with the National Guard, Life Flight and a few others for the upcoming fire season. He also noted that July 23<sup>rd</sup> the Huron Flight Station is closing and information will be coming from Minnesota or Texas. The wind damage from the weekend has been cleaned up.

**OLD BUSINESS**

## **HANGAR LEASE /BUILDING PROPOSAL**

Bruce Outka and Ted Miller were present to discuss the final draft of a lease for the hangar Mr. Miller and his associate are proposing to be build a hangar with the intention of offering the facility for sale in a condominium like format. Mr. Outka indicated he will include language that the lessor will be required to provide 'N' Numbers to the Airport Manager. He also indicated he would like to make this lease cover this project as well as future projects that may come up.

**AIP LEGAL REPORT:** Bruce Outka reported that the cost benefit analysis has not come in yet. He also informed the Board that the Commission has recently approved the hiring of the Brady and Plummer Law Office to assist on the legal matters pertaining to the land acquisition. He will have more to report at the July meeting.

**AIRPORT PARKING:** Neil presented item E part II, page 4 in the Rules and Regulations which incorporates their proposed policy change. The Board opened the meeting for public comment, there being none written or in person the board closed the comment period.

Neil read the proposed change as follows:

The Proposed change is to Section E, stating:

Black Hills Clyde Ice Field Airport parking lots and grassy areas are **NOT** to be used as a parking or storage area for recreational vehicles, trailers, personal equipment, boats, boat trailers or secondary vehicles, etc. Any Disabled ground vehicle will be removed from the Airport within seven (7) days. Any ground vehicle left on the Airport for more that ten (10) days will be parked in the parking area designated by the Airport Manager with the owner's contact information and a key left with the Airport Manager. Trailers and equipment incidental to Airport businesses may be stored in the designated areas with approval of the Airport Board.

Exceptions/waivers/variances to the above guidelines may be granted by the Airport Board through written request and Board approval. Abandoned vehicles and noncompliance with these rules and regulations will be turned over to the appropriate Law Enforcement Agency for action. A motion to approve and post the amendment in the Rules and Regulations on the county web site was made (Seward-Kinney) Motion carried. The changed will be posted on the County Web site and the Rules and regulations will be dated at the date of revision.

This change will be effective immediately.

## **NEW BUSINESS:**

**2008 Proposed Budget:** The 2008 proposed budget was reviewed and approved for submission to the County Commission. The biggest change being the salary for the position of the  $\frac{3}{4}$  employee at the airport. A motion was made to approve the 2008 Budget request (Kinney-Seward).

**Resignation:** Matt Kinney regretfully submitted his resignation effective immediately due to time constraints and scheduling conflicts. He also would like to waive his 2007 stipend to help with publishing costs to advertise for a replacement Board Member.

There being no further business to come before the Board, it was Moved-Seconded (Clarke-Seward) to adjourn.

APPROVED:

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Robert D. Golay, President

DATE: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING  
JULY 11, 2007**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:10 p.m. on July 11, 2007, in the County Commissioners meeting room in the Lawrence County Courthouse annex, Deadwood, SD.

All motions were passed by unanimous vote, by members present, unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, Jim Seward and Scott Gullickson

**MEMBERS ABSENT:** Open Board Member Seat

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Bruce Outka, Lawrence County; Rod Senn, Kadrmaz, Lee and Jackson.

**MINUTES:** Moved-Seconded (DeWeese-Gullickson) to approve the minutes of June 20, 2007, as written. Motion Carried.

**NEXT MEETINGS:** The next meeting dates are August 15 and September 12, 2007.

**TREASURERS REPORT:** Buck presented the bills and the corrected June report and the July report. It was noted that the airport received a check for flowage fees from Rick Jordan. A note was made of the cable repair to the county hangar door. Ray will send a note with the bills to have everyone watch for any wear on the other door cables. Motion was made to approve payment of bills and both monthly reports as presented. (Clarke-Gullickson) Motion carried.

**AIP:** Rod Senn reported on the Airport Improvement Project progress. We are proceeding with the bid opening on July 24th. Rod held the required pre bid meeting with contractors for a site review prior to bidding this morning. There was a good turnout of interested contractors.

**VISITOR COMMUNICATION:**

None.

**AIRPORT MANAGER REPORT:** Ray Jilek presented the fuel sales and aircraft activity report for the month of June. The Flying Dentists brought in 42 aircraft in June.

**OLD BUSINESS**

**HANGAR LEASE /BUILDING PROPOSAL**

Bruce Outka presented the final draft for a ground lease for new hangar construction at the airport. It was noted that the option on the location that the airport board had reserved for Mr. Miller's new hangar construction has expired. It was a six month option to reserve the site for his construction. Mr. Miller was not present. Motion to adopt the language in the new lease document as presented to be applied with the option of minor changes to suit the individual projects that could come before the board (Seward-DeWeese). Motion carried. The model lease will be added to the web site for interested parties.

After discussion it was deemed by the board to create a fee study committee to look at all fees currently and any possible new fees applied at the Airport. Appointed to the committee were Scott Gullickson, Ray Jilek and Neil Clarke.

**AIRPORT PARKING:** It was noted that the new parking policy has been posted on the web site in the Rules and Regulations note as item E part II, page 4 in June.

The policy being as follows:

The change in Section E is:

Black Hills Clyde Ice Field Airport parking lots and grassy areas are **NOT** to be used as a parking or storage area for recreational vehicles, trailers, personal equipment, boats, boat trailers or secondary vehicles, etc. Any Disabled ground vehicle will be removed from the Airport within seven (7) days. Any ground vehicle left on the Airport for more than ten (10) days will be parked in the parking area designated by the Airport Manager with the owner's contact information and a key left with the Airport Manager. Trailers and equipment incidental to Airport businesses may be stored in the designated areas with approval of the Airport Board.

Exceptions/waivers/variances to the above guidelines may be granted by the Airport Board through written request and Board approval. Abandoned vehicles and noncompliance with these rules and regulations will be turned over to the appropriate Law Enforcement Agency for action. Certified letters will be sent to the current owner of record of this policy to instruct them to remove the offending vehicle within ten days of receipt of the letter. Ray will attempt to get the information for the secretary to send out certified, return receipt letters. A request was made by Eagle Aviation for permission of an exception for three vehicles he currently has on airport property, 2 fuel trucks and one water truck. A motion to approve the exception/waiver for the three vehicles requested by Eagle aviation was made and second. (Seward-Clarke). Motion carried.

**NEW BUSINESS:**

**Board member Open Seat:** The County has advertised for the open board seat. They have received some interest and will attempt to schedule interviews to occur during the August meeting. From 2- 2:45 pm.

**New Hangar Request:** The Board received a written request for new hangar construction from Mr. Tom Johnson. This is just an informational item and will be brought forth at a later date when it is on the agenda for consideration.

There being no further business to come before the Board, it was Moved-Seconded (Clarke-DeWeese) to adjourn.

APPROVED:

\_\_\_\_\_  
Robert D. Golay, President

DATE: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**August 15, 2007**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:04 p.m. on August 15, 2007, in the County Commissioners meeting room in the Lawrence County Courthouse annex, Deadwood, SD.

All motions were passed by unanimous vote, by members present, unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, Jim Seward

**MEMBERS ABSENT:** Scott Gullickson and open Board Member Seat

**OTHERS PRESENT:** Laura Jilek, Eagle Aviation; Bruce Outka, Lawrence County; Rod Senn, Kadrmaz, Lee and Jackson; Ernie Clark; Walter Panzirer, William Hauk; Brandon Bott, Black Hills Pioneer; Ralph Reimer; Travis Lantis.

**MINUTES:** Moved-Seconded (DeWeese-Seward) to approve the minutes of July 11, 2007, as written with one minor correction. Motion Carried.

**NEXT MEETINGS:** The next meeting dates are September 12 and October 10, 2007.

**TREASURERS REPORT:** Buck presented the bills for August with \$5877.26 for expenditures. It was noted that Hangar 2 electrical bill is still higher than the others.

The Board recommended Ray look into this. Motion was made to approve payment of bills as presented. (Clarke-Seward) Motion carried.

**EXECUTIVE SESSION:** Bruce Outka was present to request an executive session on a legal matter. Motion to go into executive session at 1:10 (Clarke-DeWeese). Return From executive session at 1:20, no action taken.

**VISITOR COMMUNICATION:**

None

**AIRPORT MANAGER REPORT:** Laura Jilek was present for the FBO report. They had a busy summer. The DOT fuel tax fund is now at \$2200. The hay contract yield was 317 bales and they are being moved today. Hangar 2 had a door bracket repair made.

**OLD BUSINESS**

**AIRPORT PARKING:** The board had several responses to the letters sent referencing Airport Parking. A motion to deny the Duane Berke variance request was made for Non-compliance to the Rules and Regulations (DeWeese-Seward). Motion carried

A motion for denial on the Richard Krogstad variance request was made (Seward-DeWeese). Motion Carried.

A Motion to approve the Steve Hammond request for a variance was made. This trailer is in an approved location and has current license. (Clarke-Seward). Motion carried.

A motion to deny the Ted Miller variance request was made (Seward-Clarke). The secretary will send letters to explain that the petitioners could come before the Board to appeal the action during the September meeting.

**EXECUTIVE SESSION:**

A motion to go into executive session at 2:00 to interview applicants for the open Board Member Seat was made (Seward-Clarke).

Return to regular session at 3:25. After a review of the candidates the Airport Board directed the secretary to prepare a letter of recommendation to the County Commission to offer Travis Lantis as the Board preferred applicant to fill the remaining four months of the open term. A motion to approve the above direction was made (Clarke-DeWeese). Motion carried.

**AIP:** Bruce Outka reported on the AIP Grant Status. Wayne Nelson from SD DOT Aeronautics needed to have the Chairman sign the request to receive the grant funds. Bruce also reported that the mine severance tax fund could be used for this project if necessary up to 1 million dollars.

Rod Senn reported on the FEMA flood plain correspondence. It has been addressed and FEMA has all the data they should need. He is anticipating an answer by Friday on the flood plain issues. They have verbally given their stamp of approval on the berm. He is also awaiting the bid award on Tuesday, August 21.

**LEASE FEES:** Neil reported on the suggested fee structure for the Airport. The committee recommends a ground lease at 8 cents a square foot for private or commercial. They also recommend a \$250.00 application fee for building. Half of this fee would be put towards their lease if and when they build a structure. The committee would like to have the fee structure on the agenda for the September meeting.

There being no further business to come before the Board, it was Moved-Seconded (Clarke-Seward) to adjourn.

APPROVED:

\_\_\_\_\_  
Robert D. Golay, President

DATE: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**September 12, 2007**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:05 p.m. on September 12, 2007, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, Jim Seward, Scott Gullickson, Travis Lantis

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Rick Ennen and Rod Senn of Kadrmas, Lee and Jackson; Ray Jilek, Airport Manager; Ernie Clark, William Povandra, Heather Ziegenbein of B.H. Pioneer, and Bruce Outka, Lawrence County Attorney

**MINUTES:** Moved-Seconded (DeWeese-Seward) to approve the minutes of August 15, 2007 as written. Motion carried.

**NEXT MEETINGS:** October 10, November 5, and December 19, 2007

**TREASURERS REPORT:** DeWeese presented and discussed bills totaling \$1,693.92. After discussion, it was Moved-Seconded (Clarke-Gullickson) to approve. Motion carried.

**VISITOR COMMUNICATION:** None.

**AIRPORT DEVELOPMENT:** Rick Ennen and Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, said they are currently working on contractual matters, schedules and timelines with the contractor. They anticipate fencing will start next week; some construction will also begin next week with full construction by the end of the month. They are also working on the 20-year improvement layout plan for the FAA. They presented a diagram of a proposed Montana-Dakota Utilities Co. natural gas main extension route. This route will go through the airport property and an easement is needed from the County for the line extension. After discussion, it was Moved-Seconded (Seward-Clarke) to recommend approval of the MDU gas line extension route and easement to the County Commission. Motion carried. Senn will notify MDU and have them prepare and submit easement documents.

**AIRPORT MANAGERS REPORT:** Jilek reviewed traffic and fuel sales report. He had been notified a building was being built next to the Chainsaw Center on Colorado Blvd. across from the Airport with 36' height. Golay will review city zoning ordinances to make sure airport is protected. He also was notified of a possible placement of a propane facility next to Stell property on Colorado Blvd. Board members were not in support of the propane facility as it would be under the flight path of the crosswind runway. He requested the bat-wing mower declared surplus and sold at the next county sale.

**OLD BUSINESS**

**AIRPORT PARKING:** A letter from Ted Miller of Black Hills Aero was received requesting an appeal of the parking variance denial. Moved-Seconded (Clarke-Seward) to schedule an appeal for Black Hills Aero at the next meeting. Aye - Clarke, Seward, Lantis, Golay. Nay - DeWeese, Gullickson. Motion carried.

**PRIVATE HANGAR SPACE:** DeWeese and Jilek reviewed letters and discussions from Tom Johnson requesting space for a private hangar. Board members discussed the need to have the airport layout plan completed before allocating any more space for private hangars. Moved-Seconded (Lantis-DeWeese) that any private hangar space requests be denied until the airport project layout plan is in place. Motion carried.

Golay requested the secretary send a letter of explanation of the denial and keep Mr. Johnson's letter on file for reconsideration after the ALP is finalized.

Application fees were discussed and Outka was asked to develop an application form for future private hangar space applicants.

**AIRPORT LEASE RATES AND FEES:** Committee members gave their recommendations to raise hangar lease rates to \$125 small hangars and \$140 large hangar and to also raise the ground leases to .08 cents per square foot. They had reviewed area rates and felt these rate increases were reasonable. After discussion, it was Moved-Seconded (Lantis-DeWeese) to raise hangar lease rates to \$125 small hangar, \$140 large hangar and ground lease rates to .08 cents per square foot effective November 1, 2007. Motion carried. Jilek was asked to give the renters a 30 day notice.

#### **NEW BUSINESS**

**AIP AUDIT LETTER:** Golay presented a request from SD DOT requesting approval of an audit by SEH Consulting at a cost of \$1000 to review fees of Kadrmas, Lee and Jackson Engineers. The costs will be covered in the grant. Moved-Seconded (Clarke-Lantis) to approve the audit and \$1000 cost. Motion carried.

**ULTRA LITE PATTERNS:** Board members discussed problems with some ultra lite aircraft flight patterns. Because of recent accidents and safety concerns the Board asked the airport manager to relay their concerns to ultra lite aircraft flyers.

**AIRPORT PROJECT GROUND BREAKING:** Golay discussed having a ground breaking ceremony with the airport board members and county commissioners. It was decided to schedule this for Friday, September 21st at 11:00 a.m. and invite the press and other dignitaries.

**SUMMERS AERO SERVICES:** Golay stated a letter was received from Summers Aero Services Ltd. with safety concerns. Board members felt that most of the concerns will be addressed in the airport improvement project. The secretary was asked to write a response letter indicating they will address their issues.

**AWOS STATUS:** Jilek reported the AWOS system is beyond its useful life, can't be repaired and the system is no longer supported by manufacturer. He estimated a new system would cost approximately \$100,000. Board members discussed the importance of the AWOS system, the need for a supplement to the 2007 budget to cover the cost and will request this from the County Commission. An appointment will be made at the next County Commission meeting.

4:00 p.m. There being no further business, it was Moved-Seconded (Lantis-Gullickson) to adjourn. Motion carried.

APPROVED: \_\_\_\_\_  
Robert D. Golay, PRESIDENT

DATE: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**October 10, 2007**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:05 p.m. on October 10, 2007, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, Jim Seward, Scott Gullickson.

**MEMBERS ABSENT:** Travis Lantis

**OTHERS PRESENT:** Rod Senn of Kadrmas, Lee and Jackson; Ray Jilek, Airport Manager; Ernie Clark, William Povandra, Ted Miller, Black Hills Aero; Brandon Bott, B.H. Pioneer; Paul Thomson, Emergency Management; and Bruce Outka, Lawrence County Attorney

**MINUTES:** Moved-Seconded (DeWeese-Clarke) to approve the minutes of September 12, 2007 as written. Motion carried.

**NEXT MEETINGS:** November 5, and December 19, 2007

**TREASURERS REPORT:** DeWeese presented and discussed bills totaling \$268,134.41. After discussion, it was Moved-Seconded (Clarke-Gullickson) to approve. Motion carried.

**VISITOR COMMUNICATION:** None.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, reported they are working on the 20-year improvement layout plan for the FAA. They have been working on a permanent location for the AWOS and work with the FAA to ensure the correct location. They met with the utility companies to help with any issue and there aren't any currently. Butte Electric has completed moving most of their supply lines. They are working with the utilities on a dedicated right-of-way. The contractor will proceed with grading Airport Road and they anticipate a road closure in about two weeks. The FEMA letter is expected any day. The Airport can move ahead with submitting the bills for reimbursement. The Box culvert will be ready in December due to the size and number of culvert pieces.

**AIRPORT MANAGERS REPORT:** Jilek reviewed traffic and fuel sales report. He had been notified a billboard that had been proposed by the Chainsaw Center on Colorado Blvd. across from the Airport has been denied a license by the FAA due the interference with the crosswind runway. Ray addressed a letter from Lawrence County Emergency Management concerning emergency access to the runway by responding fire trucks and rescue units. The Obstruction lights have all been replaced so this won't be necessary during the winter months. One has not been lit since the fire on Steinmeyer property. He is working with Black Hills Power. The quote for new poles came in at \$3303.07. A motion to spend up to \$3500.00 to complete this project was made and second (DeWeese-Clarke). Motion carried. Clarke requested Bruce Outka work with BH power on who is responsible for this expenditure. Motion to allow Ray to purchase a hand held radio to help with communications with the contractor was made and second (Clarke-DeWeese). Motion carried. Ray also reported on a request for the construction of a hangar. A letter will be sent to the applicant Phillip Hall addressing the moratorium on building until the plan is completed.

**OLD BUSINESS**

**AIRPORT PARKING:** Ted Miller of Black Hills Aero was present to address his appeal of the parking variance denial from the August meeting. The Board addressed each vehicle individually. Discussion of the use of the white limo was held. A motion to deny the parking

variance request for the white limo due to non compliance with the Rules and Regulations was made and second (DeWeese-Clarke), motion carried. The Long Black Trailer was addressed. Ted Miller is working on getting this titled and licensed. It is connected to an aircraft donated to the Hall of Fame. A motion to allow a parking variance for this equipment was made and second with the stipulation Mr. Miller have the trailer properly titled and licensed by the December 19<sup>th</sup> regular Board meeting (DeWeese-Clarke), motion carried. A Jeep vehicle was addressed. Mr. Miller stated that he had a plow for this vehicle and planned to use it for snow removal around his shop area. Motion to approve this vehicle as a service vehicle for his business was made and second (DeWeese-Clarke), motion carried. A 1985 Ford Tempo was addressed by the Board. Mr. Miller stated that this was a courtesy car he used in conjunction with his business. Motion to approve the Ford car was made and second (DeWeese-Clarke), motion carried. Mr. Miller also presented the use of the trailer SD Lic. T385612 as being work related by hauling his mower and parts, etc. for his business. Motion to approve this trailer for a parking variance was made and second (DeWeese-Clarke), motion carried.

The Wyoming stock trailer that seems to have some confusion as to the ownership and / or license on this vehicle was addressed. Mr. Miller stated that it belongs to Mr. Dave Johnson from Sheridan. It has an ultra light that is being worked on when Mr. Johnson comes to Spearfish. The Board directed Bruce Outka to work with the Sheriffs office to determine ownership of this vehicle since Mr. Miller didn't have any contact information on the owner. The vehicle will also need to have someone with the Board or the FBO verify it is aviation related.

Steve Hammond had sent a request in August for a variance on a second aircraft ultra light trailer he would like to park at the airport SD Lic T 475058. This was inadvertently overlooked during the approval process for the trailer that is already at the Airport due to the similarity of the variance request letters and the license numbers. Motion to approve the parking of this second trailer at the airport in a location designated for this use was made and second (DeWeese-Clarke), motion carried.

**AIRPORT LEASE RATES AND FEES.** Ray Jilek made note that the Hangar tenants have been informed of the upcoming increase to rates in the October billing. Bruce Outka presented fee information from the Rapid City Airport. The board will take the information under consideration. Scott Gullickson questioned if the Board would consider next year exactly what uses the airport parking variances have been issued for to ensure we do not become an unpaid storage unit for everyone's aviation related equipment and if we should possibly connect a fee with this storage use.

**AIP** Bruce Outka presented the attorney report on the land acquisition. Mr. Brady advised he would be preparing a scheduling order in the near future. Queen City Development has been in contact with him to obtain some excess dirt if possible.

## **NEW BUSINESS**

**LC Emergency Management concerns.** Paul Thomson was present to further expand on his request for improved access to the airport runway through the I -90 emergency access at the end of the runway. He would like the Board to consider working with DOT to enhance the barrow pit on the North side of the interstate by the gate and to get some type of break away gate structure for access.

**AWOS STATUS:** Jilek reported the AWOS system purchase had been approved at the Commission meeting October 09, 2007. He will work with the FAA and the county to ensure that the expenditure is done correctly by the FAA rules to ensure a reimbursement. Ray Jilek and

Bruce Outka will work with Marlene Barrett to get the information to the suppliers or bidders to have a November 5, 2007, 1pm. bid opening.

Motion and second to approve advertising for bids(if required) and set the bid opening for November 05, 2007 at 1 pm, to move forward with the purchase of an AWOS for the Airport.

There being no further business, it was Moved-Seconded (Seward-Clarke) to adjourn. Motion carried.

APPROVED: \_\_\_\_\_  
Robert D. Golay, PRESIDENT

DATE: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**November 5, 2007**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:10 p.m. on November 5, 2007, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, Jim Seward, Travis Lantis.

**MEMBERS ABSENT:** Scott Gullickson

**OTHERS PRESENT:** Rod Senn of Kadrmass, Lee and Jackson; Ray Jilek, Airport Manager; Ernie Clark, and Bruce Outka, Lawrence County Attorney

**MINUTES:** Moved-Seconded (Clarke-DeWeese) to approve the minutes of October 10, 2007 as corrected. Motion carried.

**NEXT MEETINGS:** December 19, 2007 and January 16, 2008.

**TREASURERS REPORT:** DeWeese presented and discussed bills totaling \$797,908. It was Moved-Seconded (Clarke-Lantis) to approve the report and bills. Motion carried.

**VISITOR COMMUNICATION:** Tommy Thompson complimented the contractors. They had been very willing and helpful during the move of livestock this fall. Mr. Thompson also questioned the process of camping by groups at the airport. It was noted that this is not an allowed activity by large groups without a public safety/life safety mission.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmass, Lee and Jackson, Airport Engineers, reported the grading is ongoing. The Airport Road should be open November 6. There will be a two day closing of the runway possibly November 14-15 for installation of PAPI lights. Proper NOTAM will be sent out. The Box culvert will be fabricated November 19 through the 21<sup>st</sup> with installation to begin the first week of December. This project will also require closing the runway due to crane activity in the vicinity. They have received the first of two FEMA letters. Spearfish City Flood Plain Administrator Tonya Vig is working on the permit. A motion to allow Bruce Outka to present the final Flood Plain Revision to the Commission on November 13 was made and second (Seward-Lantis). Motion carried. The earth moving project is about 20% complete with 400,000 of 1.8 million tons of earth moved so far. The contractor will purchase water from the city and has abandoned the proposed well project. The ALP (Airport Layout Project) is ready to submit. The fall meeting in Bismarck brought forth several points to address. The FAA and SDDOT would like to provide some assistance and have this project move forward to get bids as there could be a four month lead time on this project. A motion to allow KLJ to pursue getting this project on a faster track and solicit bids with their cost not to exceed \$10,000.00 was made and second (Lantis-DeWeese). Motion carried. The FAA also noted that there will be a high demand for aircraft parking when this project is complete and the airport should look at an apron project. The FAA and SDDOT are looking at overflow funding and would like the county to consider this project with a cost share plan. Buck, Ray and Rod will attend the Commission meeting November 13 to brief the commission on the upcoming issues. The parallel taxiway will be a future major improvement after 2008 and the Board will need to get an environmental assessment done. This should be a 'short form' study due to the recent large EA already completed. This should be considered sooner and not later due to the time consuming requirements of an assessment. A motion to advertise for engineering service proposals for future projects was made and second (Clarke-Lantis). The information on requirements will be requested from SD DOT to prepare for the solicitation responses. The proposals will be considered at the January meeting.

**AIRPORT MANAGERS REPORT:** Jilek reviewed traffic and fuel sales report. The obstruction light and pole on Steinmeyer property will be replaced at a cost of \$3303.07. Bruce Outka has been in contact with BH Power for a cost share on this project. It does not sound encouraging. This was approved last

month and Ray will schedule the project. The gas line has been placed under the runway. There were some difficulties with the contractor not following proper procedure when working at the runway and went contrary to directives. The small boring project for the 1-2 threshold will be done by Muth Electric and there should not be any problems with them as they have completed several projects in and around area runways. Ray would also like the board to consider remarking the taxiway centerline at least 100 yards of the intersection both ways when the equipment is at the airport during the construction scheduled marking additions. As this would make more sense using them while they are there.

**OLD BUSINESS**

**AIRPORT PARKING:** Ted Miller of Black Hills Aero sent two letters addressing his appeal of the parking variance denial of the limo from the October meeting. The letter dated 10-30-07 was viewed as an application to operate a commercial venture on Airport property. A discussion was held concerning the opposing statements made by Mr. Miller concerning this venture. He had stated that it isn't for hire it is just a courtesy service but he has advertised the vehicle for hire for non aviation related uses and has commercial plates which indicate that it is a commercial 'for hire' vehicle. A motion to deny the Ted Miller application for a non aviation related commercial business at the airport and to have Bruce Outka send a letter stating the reasons was made and second (Seward-Clarke). Motion Carried.

**AIP** Bruce Outka presented the attorney report on the land acquisition.

**NEW BUSINESS**

**AWOS STATUS:** Ray will work with the state for certification of the equipment.

**INSURANCE:** Bruce will review the insurance coverage with Ray to ensure there isn't overlap of coverage and that there is sufficient coverage.

**INVENTORY:** The inventory is complete and they are missing the ladder again this year. It is a 24 foot aluminum extension ladder. Ray will attempt to locate it. If that fails he will return with a request for replacement.

There being no further business, it was Moved-Seconded (DeWeese-Seward) to adjourn. Motion carried.

APPROVED: \_\_\_\_\_  
Robert D. Golay, PRESIDENT

DATE: \_\_\_\_\_

